

# Classroom Equipment Advanced User Guide

Cox School of Business

David B. Miller Business Quadrangle



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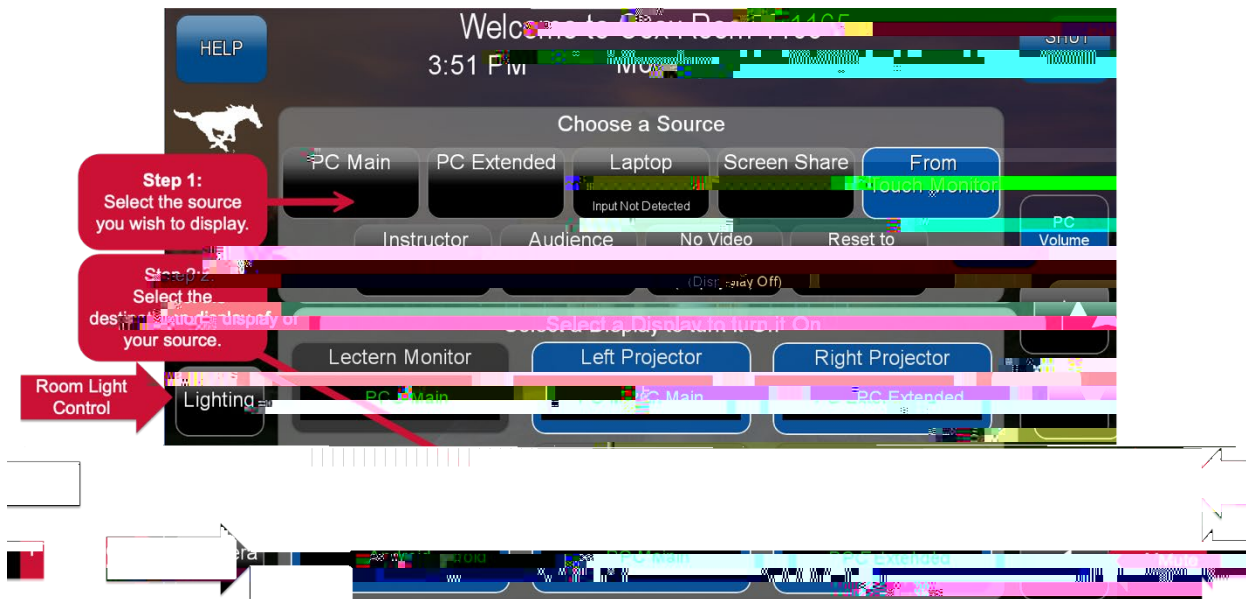


# About the Classrooms

1. Lighting controls with various predefined zones
2. Window shades
3. Temperature
4. Master Lighting (off/on)

- x Two displays on the floor or rear of the room for the faculty member
- x Side table with the touchpanel and room for materials
- x PTZ tracking camera in the rear of the room that will track the faculty as they move across the room
- x Podium with computer, qomo (interactive monitor) microphone, dongles to connect devices, and power outlets
- x

# Quick Start Guide



1. Select the desired Source
  - a. If "input not detected" is displayed, verify the lectern computer is powered on or that the HDMI cable is plugged securely into your laptop/device.
2. Select the Display you wish to display the source on.
3. If you selected a laptop as your source, you may need to change settings to duplicate your screen. This can be done by pressing Win+P on a PC, or by changing your Mac's display settings in System Preferences.
4. Volume
  - a. Tap the Volume up down buttons on the right side of the touch panel
  - b. Adjust the computer volume as needed
  - c. Mute using the audio icons
5. Blank Screen
  - a. Tap the Blank Screen Button below the projector
  - b. Tap the Blank Screen Button again to restore the image
6. Wireless Screen Sharing
  - a. To connect your device to the projection system wirelessly, select the Screen Share source and select the desired destination. Then follow the on-screen instructions to connect to the system.
7. Electronic Whiteboard
  - a. You can use either the Qomo (monitor on the podium) or the Clevertouch Interactive display for an electronic whiteboard solution.

# Classroom Control Panel

Camera Control

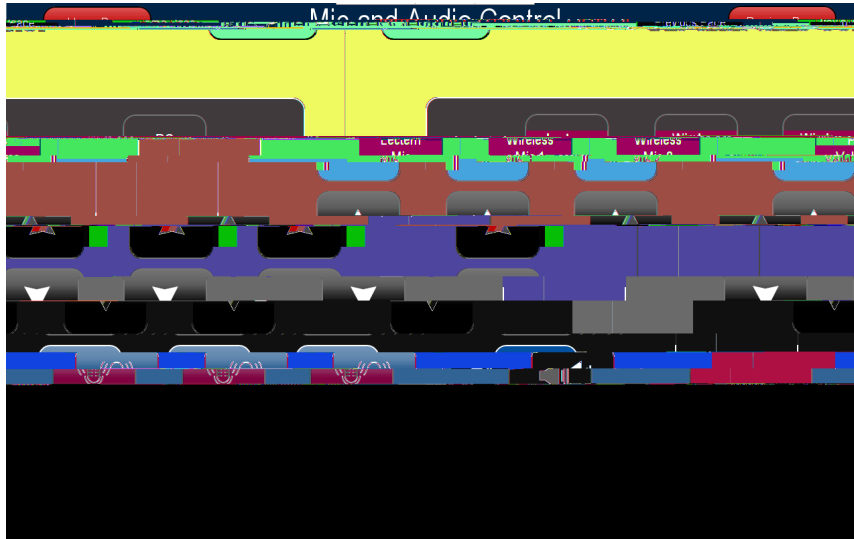
Camera Control

Instructor

Audience

# Microphone Control

## Mic Control



The microphones are programmed for specific rooms. Please do not remove these from the classrooms or attempt to use them in another space.

Lighting Control

Lighting Control

Troubleshooting

Help

# Wolfvision Wireless Screenshare

The instructor should do the following:

1. Tap Screenshare on the Touchpanel
2. Select the desired screen on which you want the content displayed

Connecting without the mobile app

1. Follow the on-screen instructions.
2. Select the room and enter the code displayed on the screen

Connecting with the mobile app

1. Download the vSolution app  
(



# Using Zoom or Teams

1. Login to Zoom or Teams and launch the meeting
2. There are three potential video sources
  - a. Audience Camera
  - b. Instructor Camera
  - c. Clevertouch TouchScreen
3. Select the desired camera view
  - a. Note—if you change the video

# Using the Clevertouch/Touch Monitor

## About the Touch Monitor

- x Calculator
- x Clock (including timer)
- x



- x Application menu —this is the file menu where you'll create new, open existing or save your whiteboard sessions.
- x X will close out the presentation
- x The QR code will display a code on the screen which allows someone to scan and access the content in their browser. They can then download the file to their device
- x Settings icon - allows you to modify the input gestures
- x Arrow - allows you to select and move objects
- x Pen: allow you to write
- x Eraser - allows you to erase content using the stylus or your hand
- x Shapes: Allows you to access different shapes for use in diagrams
- x Hand: allows you to drag the screen to focus on different areas or have a larger canvas
- x Color palette: various brushes and tools to set as defined pens and colors
- x Arrows —undo/redo

## Create a folder for your files

1. From the home Dashboard, click Finder
2. Navigate to the Whiteboard directory
3. Click Create folder at the bottom of the screen
4. Name your folder
5. Click OK

## Saving Files

1. Launch the whiteboard and use the various tools to create content
2. Click the menu icon on the far left
3. There are two different Save options
  - a. If you wish to save the whiteboard in the native format for editing and revising later
    - i. Click Save.
    - ii. Navigate to the folder in which you wish to save the file.
    - iii. Enter the file name .
    - iv. Click Save
  - b. If you wish to access the file from another computer
    - i. Click Export
    - ii. Select the file type
    - iii. Select the location in which you wish to save the file
    - iv. Enter the file name
    - v. Click Save

