

SMU

1993-1994

PERDUNA

EXPRESS



SMU



**THE
PERUNA
EXPRESS**

WELCOME TO SMU

Welcome to SMU! We wish you an environment that should be one of the most challenging and rewarding of your life. We hope to spark your intellectual curiosity, to acquaint you with the great problems of the world, and to provide you with an opportunity to enhance your personal growth. We want you to enjoy your life.

Sincerely,
 Derrick Bolton
 Student Body President

It is my privilege to welcome you to campus, for what promises to be an extraordinary year for students. I hope each of you enters the 1993-94 school year with a spirit of enthusiasm and a commitment to excellence. We relish your contributions both in the classroom and in student life here at SMU.

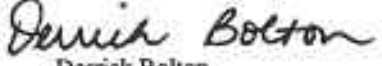
The Student Association provides many means for involvement outside of the classroom. First, the student government system itself -- the Student Senate and its extensive committee structure -- allows students to communicate their concerns and ideas through interaction with administrators, faculty, staff, and the community. The Student Senate always is concerned with protecting your rights as a student and with ensuring your voice in the University decision-making process.

Second, the Students' Association supports approximately 160 student organizations. These groups exist for the purpose of enhancing and diversifying your SMU experience through extracurricular activities. You should make full use of them.

I encourage each of you to utilize the resources of the Student Senate. Your student body officers and the Student Senate exist to serve you. We publish the Peruna Express as a service and reference guide for you. Should you require further information, call me at 768-4448 or come by our offices in the Student Activity Center on the third floor of the Hughes-Trigg Student Center.

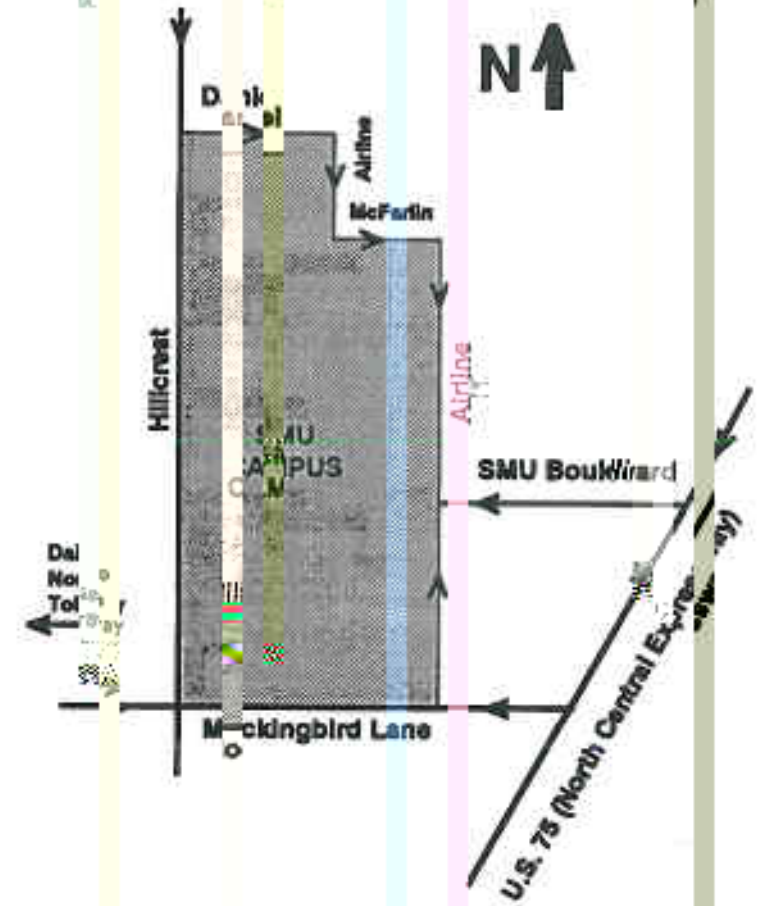
Again, welcome to SMU.

Very truly yours,


 Derrick Bolton
 Student Body President



Routes to Campus



Getting to Campus

Welcome to SMU! We wish you a safe and successful semester. To reduce congestion on residential streets and motorist traffic to campus most effectively, the City of University Park and SMU recommend the following routes:

- From U.S. 75 (North Central Expressway):
 - From the north, exit SMU Boulevard or Mockingbird Lane and proceed west (left) to campus. The parking garage and lot are near SMU Boulevard.
 - From the south, exit Mockingbird Lane or SMU Boulevard and proceed west (left) to Airline Road. Turn north (right) on Airline to approach the parking areas.
- From Hillcrest Avenue:
 - From the north, turn east (right) on Daniel, then south (right) on Airline. At McFarlin, turn east (left), then south (right) on Airline to the parking garage and lots.
 - From the south, turn east (right) on Mockingbird Lane. At Airline Road, turn north (left) and proceed to parking areas.
- From Dallas North Tollway, north or south: exit Mockingbird Lane and proceed east. At Airline Road, turn north (left) and proceed to parking areas.

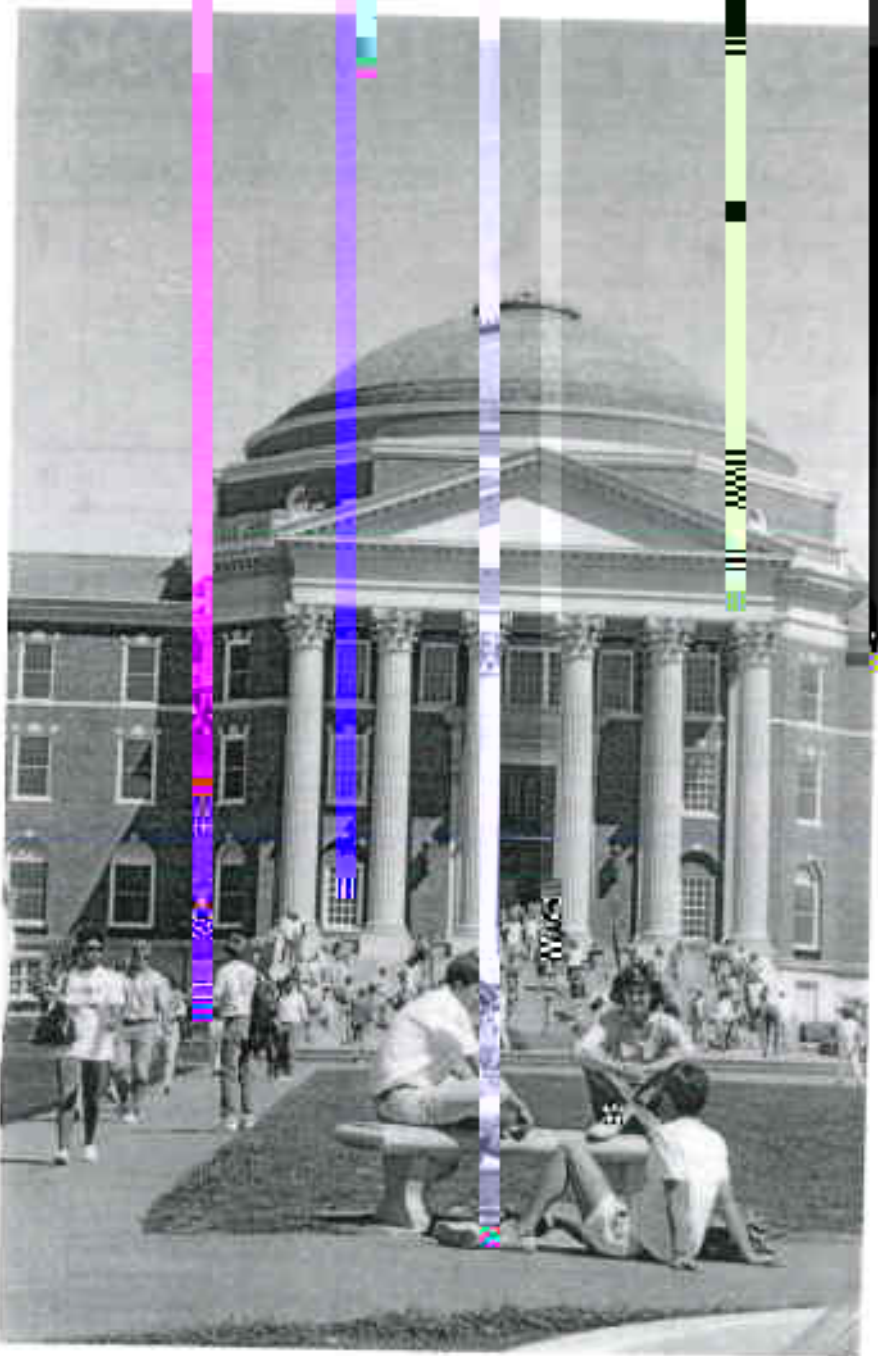
The 1993-94 *Peruna Express* has been provided to you by the SMU Student Senate. It is filled with useful information to help you acquaint yourself with SMU and all it has to offer. Make every day of your college years exciting and interesting. Have a great year!

Special thanks to all those people who helped with the *Peruna Express*:

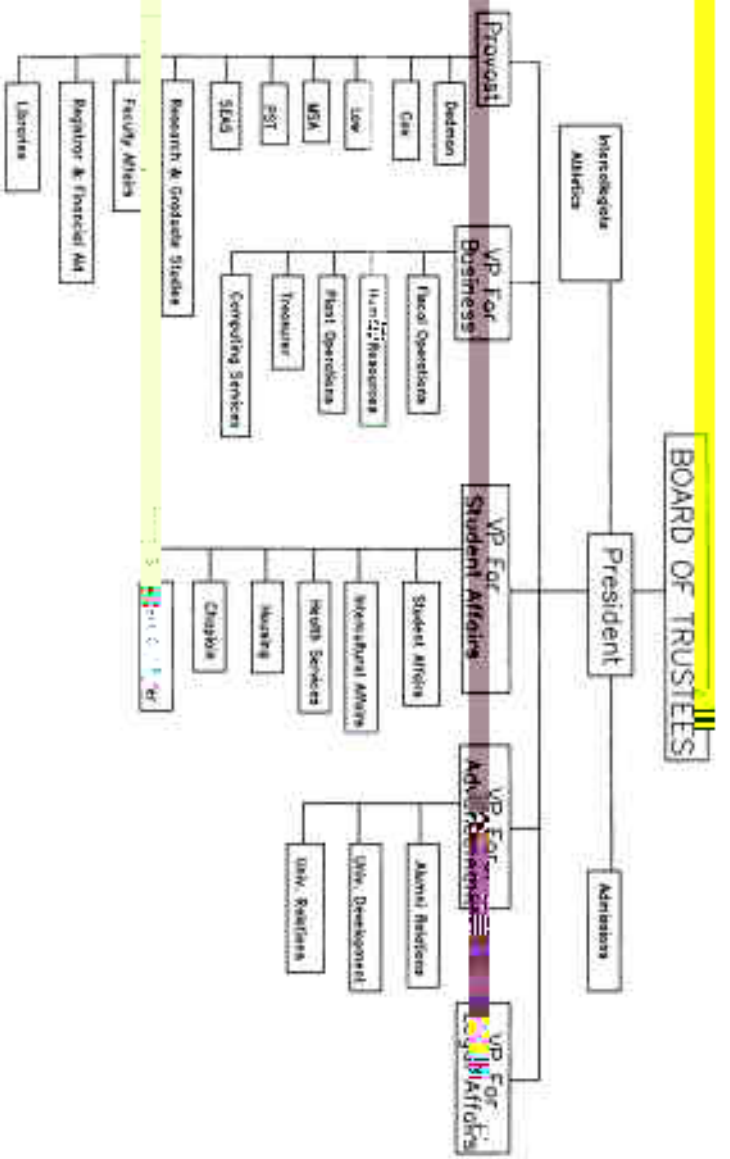
Lydia Dale
 Handbook Committee - Kim Dykman, Alex Hanna, and Liz Mitchell
 Code Committee - Jennifer Wilder, Patricia Terrell, Kim Head, Ethan Burke, James Crolley, and Kathy Rowe

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SOUTHERN METHODIST UNIVERSITY



SEPTEMBER 1993

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30 First Day of Classes 1st Year Semester available in Activity Center SS, SP, PC Council member applications available in Activity Center	31	1	2	3 End of Add/Drop	4 SMU vs Arkansas at 7:00pm at the Cotton Bowl
5	6 Labor Day No Classes	7	8 Student Organizations Fair Show to 5pm TLD-Lazy Day Lecture	9	10	11 SMU vs Wisconsin at 7:00pm at Orensky Stadium
12	13	14 Last day to declare preferred or declare a major subject for no credit	15 Mandatory Organizations Meeting	16 Mandatory Organizations Meeting Potentially Unpopular Book Sale 12-5 Book Exchange	17 1st Year Semester Applications Due Student Senate Committee Applications Due	18 Security Book Contest Sax Kid Ball
19	20 GREEK	21 Tolfead	22 Tolfead	23 Tolfead	24 WEEK	25 SMU vs TCU at 7:00pm in Fort Worth Van Ripper
26	27 Tolfead	28 Tolfead	29 Tolfead 1st Year Semester Election Student Senate Scholarship Applications Available in T-Activity Center	30 1st Year Semester Run Off Election Commencement Todd Glass Sabbath Tolfead		

OCTOBER 1993

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2 SMU vs Missouri at 1:00pm at Missouri
3	4	5	6	7 North Texas	8 Texas Tech	9 SMU vs Baylor at 2:00pm at O'Kelly Stadium Texas Tech
10	11	12 TUL - 3:00pm Inc	13 Scholarship Applications Due	14	15	16 SMU vs Houston at 1:00pm at Houston
17	18	19 TUL - 3:00pm at	20	21	22	23 SMU vs Texas at 7:00pm at the Alamodome San Antonio
24 Some Mask Contact	25	26	27	28 Hughes-Trigg Student Center Birthday Party	29 Hughes-Trigg Student Center Birthday Party	30 SMU vs Texas Tech at 2:00pm at Texas A&M
31						

NOVEMBER 1993

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 Homecoming Kick-Off	2	3 Homecoming Drag/Queen Show		4	5
	HOME COMING WEEK					
7	8 Cottrellville Student Registration for Spring Arts Expo. 8:00 T.L.S. - Bill Hagen	9	10			11
	LITERARY FESTIVAL					
14	15	16	17 Cottrellville Jm David			18
21	22	23	24		25 Program Council Meeting	26
				27 Thanksgiving Day	28 University Holiday	29
28	29	30 T.L.S. - Jesse Diggins Dr. Collins				31
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DECEMBER 1993

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5 Celebration of Light	6 New York City	7	8	9	10 Last day of class	11
12	13 New Year's Eve	14	15	16	17	18 New Year's Day
19 Winter Holiday	20 Spring Payment Due	21	22	23	24 University Holiday	25 Christmas Day
26	27 University Holiday	28 University Holiday	29 University Holiday	30 University Holiday	31 University Holiday	

JANUARY 1994

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 New Year Day
2	3	4	5	6 Senior Officers' Christmas	7	8
9 Sen. Yells Open	10 Security/Forensic Exam Region Academic Advising, Registration, and Orientation	11	12	13	14	15
16 Book Ends	17 Martin Luther King Holiday	18 First Day of Class Spring Budget Form for 1994-95 available	19	20	21	22
23	24 Let Key to register and in a 40' Drop	25 Mandatory Organization Meeting TLD - Book Shows	26 Mandatory Organization Meeting Scholarship application available	27	28 Comptroller Apps. Available	29
30	31					

FEBRUARY 1994

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2 Last Day to Decline PV			5
6	7	8 Secure Budget Request Due	9			12
13	14	15 Mortgage TLD - Tom Pinner	16 Ath Wednesday			19
20	21	22	23			26
27	28 Student Body Committee Meeting					

MARCH 1994

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 Student Senate General Election Voting	2	3 Student Senate General Election Ballot Day	4	5
6	7	8	9	10	11	12 Spring Break Begins
13	14	15	16	17	18	19
SPRING			BREAK			
20 Spring Break Ends	21 Student Senate Committee Chair Applications Available	22	23	24	25	26
27 Festivities Begin	28	29	30	31 Committee Chair Applications Due		

APRIL 1994

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIAY	SATURDAY
					1 Good Friday Holiday	2
3 Easter	4 Student Senate Com. Applications Available	5	6 Last Day to Drop with WP	7	8	9
10	11 Registration for Continuation Students Due 27th	12	13	14	15 Committee Applications Due	16
17	18	19 TDS - Olan Schmidt	20	21 Awards Interviews	22	23
24	25	26	27	28	29 Student Senate Inauguration	30

MAY 1994

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6 Last Day of Class	7
8	9 Examinations Begin	10	11	12	13	14 Examinations End
15	16	17	18	19	20 Recesses	21 Commencement
22	23	24	25	26	27	28
29	30	31				

SCHOOL OF THEOLOGY

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The Edwin L. Cox School of Business
Dean: David H. Blake
 200 Fincher Building
 768-3012
 Undergraduate Records/Advisors
 252 Maguire Building
 768-319
 Academic excellence in teaching and research plus close involvement with the professional business community are the cornerstones underlying the

organizational structure of the Edwin L. Cox School of Business. All academic programs (undergraduate and graduate) are designed to provide students with a selective, research efforts, and continuing education for the business community are a result of this foundation.
 The Edwin L. Cox School of Business is an excellent working relationship with the Dallas/Fort Worth business community and brings business executives into the education process in several ways. Students work with businesses in internship programs, and business persons participate in special management briefings, numerous seminars, and social conferences held each year.

The School of Engineering & Applied Science
Dean: Andre Vaccour
 15 Caruth Hall
 768-3051

The School of Engineering and Applied Science at SMU seeks to combine the professional aspects of education in engineering and the applied sciences with the breadth of education which characterize a university with instructional and research programs in many disciplines. The school offers curriculum in the major traditional engineering areas together with programs in some of the newer fields such as computer science and engineering, operations research and engineering management, and graduate studies in hazardous and waste materials management, manufacturing systems management, and software engineering.

School of Law
Dean: C. Paul Rogers
 Dean's Suite, Storey Hall
 768-2620
 Academic Records
 768-2551

The School of Law at SMU ranks among the leading schools in the nation. Established in February, 1925, the School of Law is a member of The Association of American Law Schools and is approved by the American Bar Association. The curriculum combines training in the science and method of law, knowledge of legal principles, and practical experience in the handling of professional problems. Most of the school's students are candidates for the Juris Doctors Degree, the first degree in law, which requires the equivalent of three years of postgraduate professional study.

Perkins School of Theology
Dean:
 202 Kirby Hall
 768-2138
 Academic Records
 768-2152

is a graduate professional school which combines the church and the academy. It combines the training for the specialized ministries of the graduate faculty of Dedman College, offers specialized fields of religious and theology study.

Office of International Programs

Director: Ben Wallace
 Office: Parliament Building
 610-95

The University offers students the opportunity to live, study, and travel abroad as a part of their long-term programs. SMU maintains semester or year programs in Paris, Madrid, Copenhagen, Japan, Russia, and Britain. Students also take advantage of summer programs in Salzburg, Rome, Oxford, London, Russia, and the South of France and Mexico. Students wishing to enroll in an international program must submit an official application. These applications are available in the International Registrar's Office. Admission is competitive and space is limited, thus students are encouraged to apply early.

Office of Research and Graduate Studies

Director: U. Narayan Bhat
 3501 Dallas Hall 768-4355

The Office of Research and Graduate Studies is responsible for admission, monitoring of progress and certification of Dedman College graduate students, as well as the maintenance of production quality of these and dissertation of all master's and doctoral students at SMU.

Writing Center

250 Ownby Stadium
 768-4253

The Writing Center is a free service which will assist students at any stage in the process of drafting and provide tutorial instruction in specific writing skills. The Writing Center faculty will not edit or proofread work, but they will be glad to answer any specific questions the student may have about his or her draft. Appointments are necessary in order to reserve a half-hour tutorial or consultation. Walk-ins are not guaranteed to receive assistance.

ACADEMIC SUPPORT SERVICES

Records of the holdings of all SMU libraries are accessible through PONI, the Public Online Information system. Users can key into the database from terminals in the libraries, or from any terminal or personal computer, on or off

campus, that can connect to SMU's mainframe in Bradfield Computer Center. A circulation subsystem, which enables libraries to check out books by computer, was added in 1991. All students must have a barcode, available at all libraries, affixed to their I.D. in order to use the system.

LIBRARIES

Bradwell Library

Hours: Monday 8:30am-10pm, Tuesday 8:30am-5pm,
 Saturday 10am-5pm, Sunday Closed
 Phone: 768-3441

This is the theology library located in the north side of the theology building. Most volumes are on the subject of theology. This library has recently had the interior renovated and is a quiet, convenient place to study for students living in the South Campus.

Business Information Center (BIC)

150 Maguire Hall
 Hours: M-Th 8am-10pm, Friday 8am-5pm
 Saturday 10am-6pm, Sunday 1pm-10pm
 Phone: 768-4107

The BIC combines the information resources of a library with the technology of a computer center. The BIC offers information from print, online databases, and CD-ROM resources. It also offers IBM and Macintosh labs with popular software applications and laser printers.

DeGolyer Library, Fikes Hall of Special Collections

Hours: Monday-Friday 8:30am-5pm
 Phone: 768-2253

This library, located in Fondren West, houses one of the strongest collections on the American West and railroad history in the United States. The DeGolyer Library is closed stack, and library materials may circulate outside the library. SMU Archives and other materials related to the University's history can be obtained through the DeGolyer Library.

Fondren Library

Hours: M-Th 8am-2am (staff leaves at 10pm*)
 Friday 8am-midnight (staff leaves at 5pm*)
 Saturday 9am-midnight (staff leaves at 5pm*)
 Sunday 1pm-2am. (staff leaves at 9pm*)

*Reference material and periodicals are not available.

Phone: 768-3233 (recording hours)
 This is SMU's main library which houses general collections in the humanities, social sciences, education, and business, and is the central depository for government documents. This is the library where most students should begin their search for information.

Hamon Arts Library

Hours: Monday 12am-8pm, Tuesday 8am-5pm, Wednesday 8am-5pm, Thursday 8am-5pm, Friday 8am-5pm, Saturday 8am-5pm, Sunday 2pm-12am
 Phone: 768-3813
 Computer Lab 768-3232
 Waters Special Collection Wing 768-2303
 2894 recording hours

The new Hamon Arts Library is located on the west side of the Owen Fine Arts Center. The collection contains Special Collections in film, video, drama, opera, cinema, dance, and theatre. It also has a large Audio-Visual Center and Computer Lab.

Institute for the Study of Earth and Man

Hours: Monday-Wednesday 8:30am-5pm, Thursday-Friday 8am-5pm, Saturday 8am-5pm, Sun 1pm-5pm
 Phone: 768-2430

Located in 129 Heroy Hall, the reading room (a branch of Central University Libraries) houses materials in geology, anthropology, and archeology.

Science and Engineering Library

Hours: M-Th 8am-11pm, Friday 8am-6pm, Saturday 9am-5pm, and Sunday 2pm-11pm
 Phone: 768-2444

This library, located across from Fondren Library East, contains volumes on sciences: mathematics, biology, chemistry, computer science, engineering, and physics.

Underwood Law Library

Hours: M-Th 7:30am-midnight, Fri. 7:30am-6pm, Sat 9am-5pm, Sun 12pm-midnight.
 Phone: 768-3230
 768-3216 (recording of hours)

This library, located on the west side of the Law Quad, houses collections of federal, state, and international law.

University Archives

(Administrative) through Det. Library - Kay (Post)
 Monday-Friday 8am-5pm
 768-2661

University Archives house materials relating to the history of SMU. If you ever want to know anything about this University, this is the place to go. For assistance with University files, see Kay Bost. 2nd Floor Fondren Library West.

AUXILIARY SERVICES

Computer Services: Bradford

Hours: 24 hours
 The micro lab and consultation, Sat closed, and 8am-5pm
 Phone: 768-3369
 The Bradford field Computer Center, T.I. Professional Computers, and available to all faculty and staff with valid SMU ID cards.
 Computer Center: 24 hours
 The micro lab and consultation, Sat closed, and 2noon-8pm.
 Micro lab has IBM Personal Computers, Apple Macintosh Personal Computers, and valid SMU ID cards.

The Learning Enhancement Center

308 Clements Hall - Academic Skills - 768-6725
 Maximizing learning effectiveness through regularly scheduled, non-credit classes called ORACLE—optimizing reading, attention, comprehension, and learning efficiency. In addition to reading rate, comprehension, and vocabulary, topics include the lifelong learning skill of concentration, memory/retrieval techniques, preparation for standardized tests, and time management. Diagnostic testing is followed by individualized instruction and directed practice, including extensive computer use.
 209 Owenby - Tutorial Service (by referral only) 768-3648
 In cooperation with the Office of Housing and Residence Life, the LEC offers free drop-in tutoring in select subjects every weekday evening in McElvaney Center.

Student Tutorial Service

301 Hughes-Trigg Student Center (Activities Center)
 768-4555
 The Tutorial Service coordinates low-cost tutoring for introductory and/or intermediate courses in most subject areas. Students wishing to apply for tutorial help should complete and submit a request form. The service will provide the names of tutors in the requested subject area. The student will then

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 ents with... of the tutor... eg... time a... l place for tutorial...
 on, studen... proficient in a... y c... offered... t SMU may apply

Advising Center

or Clements Hall
 Mon-Fri 10am-12 noon and 2-5pm
 may arrange individual advising conferences by signing in on sheet posted on door. Advisors welcome as well, particularly during peak periods of the semester.

Administrative/Office Staff

Dr. O.T. Harave	9	Clements Hall	768-3259
Assoc. Dean			
Mrs. Betsy Olan	8	Clements Hall	768-2094
Asst. to the Dean			
Mrs. Lynn Walters	8	Clements Hall	768-2308
Asst. to the Dean			
Mrs. Bonnie Schmidt	9	Clements Hall	768-3259
Asst. to the Dean			
Mrs. Terry McDonnell	9	Clements Hall	768-2291
Pre-Department Office			
Ms. Bridget Lyne	8	Clements Hall	768-2298
Departmental Office			
Mrs. Margo Baker	9	Clements Hall	768-3625
Asst. to the Dean			

Academic Advisors

Mrs. Barbara Fontaine-White	11	Clements Hall	768-2309
Dr. Rick Halperin	21	Clements Hall	768-3284
Ms. Francine McFall	15	Clements Hall	768-3415
Mrs. Shelley Lloyd	10	Clements Hall	768-4142
Ms. Rebecca Marin	13	Clements Hall	768-2305
Mr. William McIntyer	117	Clements Hall	768-2310
Dr. Leo Pucacco	127	Clements Hall	768-4143
Ms. Vivian Thompson	125	Clements Hall	768-2302
Dr. Pat Webb	123	Clements Hall	768-2299
Ms. Susan Dadres	129	Clements Hall	768-4081

ANNALS OF TRADITIONS

the return of spirit and tradition...
 the year begins to...
 Ownby...
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Graduation. The year's final tradition occurs on May 21, 1994. Highlights of graduation week include the presentation of diplomas, and the conferring of degrees. It will easily be one of the most memorable weekends of your life.

INTERCOLLEGIATE SPORTS

SMU offers 15 intercollegiate sports. Students are encouraged to attend all events. For schedule information, call the sports information office at 768-2902. The *Daily Campus* and *Dallas Morning News* generally provide a daily schedule of SMU home athletic events. The following list includes the complete schedule for the home events.

- Men's and Women's Basketball - Moody Coliseum
- Men's and Women's Cross Country - Norbuck Park (Northwest Hwy at Buckner Blvd.)
- Football - Ownby Stadium Cotton Bowl (Fair Park)
- Men's Golf - Stonebridge Country Club (McKinney, TX)
- Women's Golf - Lakewood Country Club (Gaston Ave. and Abrams)
- Men's and Women's Soccer - Ownby Stadium
- Men's and Women's Swimming and Diving - Perkins Natatorium
- Men's and Women's Tennis - Haggard Tennis Stadium
- Men's and Women's Track and Field - Morrison Bell Track Stadium

Distribution of Student Tickets for SMU Athletic Events
 All full-time students are entitled to receive one ticket for each regular season home athletic contest. A valid student ID must be presented in order to receive your ticket.
 Tickets for home football games may be picked up the week of the game at the ticket office in Moody Coliseum, Monday to Friday, between 8:30am and 5:00pm. Tickets for home football games also may be picked up at the main desk in the Hughes-Trigg Student Center between the hours of 8:00am and 5:00pm.

On Saturday of football games at Ownby Stadium, student tickets may be picked up at the north and northwest entrances of the stadium, beginning 90 minutes before kickoff. Students are encouraged to pick up tickets earlier in the week to avoid lines at the game. **FOR THE HOME OPENER AGAINST ARKANSAS IN THE COTTON BOWL ON SEPTEMBER 4, ALL STUDENT TICKETS MUST BE PICKED UP AT HUGHES-TRIGG BEFORE THE DAY OF THE GAME.**

Tickets for basketball, soccer, and swimming may only be picked up the day of the game at the stadium. There is no charge for golf, tennis, or track and field.

You may purchase one guest ticket, at a reduced price, that will allow that person to sit with you in the student section for football and men's basketball games.

STUDENT ORGANIZATIONS

Student organizations are organized by the Student Senate and are eligible for funding. Organizations which are not sponsored by the Student Senate are eligible for funding by an asterisk following the name of the organization.

ACADEMIC ORGANIZATIONS

ACCOUNTING CLUB

The purpose of the Accounting Club is to provide information to other students of accounting. The club will also act as a forum for professional, faculty, and student.

ADVERTISING CLUB

The Advertising Club is affiliated with the American Advertising Federation. It provides advertising promotion opportunities and fellowship for students interested in advertising. The club meets bi-monthly on Thursdays.

ALPHA PHI DELTA

This organization offers those students interested in any health field as a discussion forum. They meet once a week on Wednesday.

ALPHA ALPHA PSI

Activities include both social events that work to bring business students together weekly.

AMERICAN SOCIETY OF MECHANICAL ENGINEERING

This society is dedicated to the advancement of technology through mechanical engineering. Activities include hiring distinguished speakers, touring engineering companies, and entering the Mini Baja competition. They meet on Thursday, bi-monthly.

ANTHROPOLOGY CLUB

This club works as a forum through which students and faculty interested in Anthropology and Archeology can share ideas and information and provides a distinguished scholars for membership. They meet the second Monday of each month.

ASSOCIATION FOR COMPUTING MACHINES

CHEMISTRY SOCIETY

This society promotes the study of chemistry and fellowship among chemistry students and faculty. They meet on Wednesday, once a month.

DEVELOPMENTAL SOCIETY

Develops the communication and research skills of its members through seminars throughout the country. They meet weekly.

DELTA SIGMA PI

This professional business fraternity is organized to foster the study of business in universities, encourage scholarship, social activity and the association of students for the mutual advancement by research and practice. They meet weekly on Tuesday.

ECONOMICS CLUB

This club was formed to expand student-faculty relations within the economics department and present students with career ideas and opportunities within the field of economics. Meetings are Friday, bi-monthly.

FRENCH CLUB

Encourages students to gain a deeper appreciation of the French language and culture. It aids in the study of French Culture and brings the language out of the classroom and into a more practical application. They participate in several functions throughout the year such as International Week. They meet every other Thursday at 5:30pm.

GEOLOGY CLUB

Acquaints undergraduates and graduates with research in the different branches of geological sciences. There are talks and slide shows on their research; trips to conventions; and occasional field trips to areas of geological interest. They meet once a month.

GERMAN CLUB

Helps to foster a greater awareness and understanding of the German culture and language.

GRADUATE ECONOMICS CLUB

Provides a closer social and academic interaction between students and faculty. They meet Friday, bi-monthly.

HISTORY CLUB

Is an organization of SMU students and faculty interested in all aspects of the history of civilizations. The club sponsors monthly events — lectures, symposia, panel discussions — on a wide variety of subjects. Meetings are weekly on Wednesday.

HONOR COUNCIL

The Council implements the honor code by promoting academic integrity and holding hearings for alleged honor violations. Meetings are on Friday, weekly. ☎2-4404 (#317 Hughes-Trigg)

INTERNATIONAL RELATIONS CLUB

This organization's goal is to further our understanding of the entire SMU beyond our borders. Economic, social and military dynamics that affect a variety of nations and several dimensions toward the organization.

INTERNATIONAL RELATIONS CLUB

This organization's goal is to further our understanding of the entire SMU beyond our borders. Economic, social and military dynamics that affect a variety of nations and several dimensions toward the organization.

ITALIAN CLUB

This club promotes a better understanding of the Italian language, civilization, and culture. Meetings are held weekly on Tuesday.

MANAGEMENT CLUB*

This club focuses on business students and strives to emphasize the importance of management in the world today.

MARKETING ASSOCIATION

This Marketing Association enlightens students of careers available in marketing. Meetings are once a month on Friday.

(SMU) MEDIEVAL CLUB

This club promotes an understanding of the Medieval period through its history, literature, art, music, and crafts. Meetings are held every two weeks.

MUSIC THERAPY CLUB

This organization promotes the progressive development of the use of music to accomplish therapeutic aims and the advancement of service, training, education and research in the profession. Meetings are each Tuesday.

NATIONAL SOCIETY OF BLACK ENGINEERS

This organization is dedicated to the recruitment, retention, and development of technical and professional skills of Black engineering students. Meetings are held on Monday bi-monthly.

OPERATIONS RESEARCH STUDENTS' ASSOCIATION

This Association encourages the interest and career potential of students in operations research. Meetings are once a month on Friday.

PHI THETA KAPPA ALUMNI ASSOCIATION

This association is dedicated to the recruitment, retention, and development of technical and professional skills of Black engineering students. Meetings are held on Monday bi-monthly.

POLITICAL SCIENCE SYMPOSIUM

This organization encourages the discussion of political issues and facilitates the growth of political consciousness and interests at SMU. They meet once a month.

RESIDENTS DEVELOPING LEADERS FOR TOMORROW

PDLT is a dynamic personal development program for first-year students. They are interested in making an impact at SMU and assisting incoming students in becoming more aware of the skills needed for effective leadership. 2-100

PUBLIC RELATIONS STUDENT SOCIETY OF AMERICA

PRSSA is a public relations pre-professional society that cultivates a profitable and mutually advantageous relationship between students and professional public relations practitioners. Meetings are Tuesday, bi-monthly.

RELIGIOUS STUDY CLUB

This organization encourages a deeper understanding and appreciation of different ways in which religion can be described, organized, and practiced within a context of intellectual inquiry and religious tolerance. Meetings are Monday, bi-monthly.

IGMA DELTA CHI

SIGMA TAU DELTA ENGLISH CLUB

This organization attempts to promote literary awareness and fellowship among English students, faculty and members of the SMU Community. Meetings are Wednesday, bi-monthly.

SOCIETY FOR RUSSIAN STUDIES

The Society was formed in order to further the appreciation of Russian and Soviet society and culture. Meetings are monthly.

SOCIETY OF PROFESSIONAL JOURNALISTS

This organization provides information on issues facing professional and student journalists and offers opportunities for contact and discussion with professional journalists. Meetings are Tuesday, once a month.

SOCIOLOGY CLUB

SPANISH CLUB

This organization promotes the language, history, culture and traditions of the Hispanic and Spanish people. We work in conjunction with the Spanish Department to bring speakers, films and programs to the SMU campus and Dallas Community. Meetings are bi-monthly.

STUDENT ART ASSOCIATION

STUDENTS' NATIONAL CONFERENCE

This organization provides opportunities for professional development for college students of various disciplines. Meetings are 1st Monday of each month.

STUDENTS ORGANIZATION FOR ENVIRONMENTAL ACTION

This organization raises campus awareness of both local and national environmental issues and works with the Greenpeace organization. Meetings are Thursday.

TETA TAU

This is a national technical engineering fraternity. It is the largest social organization within the engineering schools. While the primary focus is on building friendships with other engineering students, they also participate in service projects and social development programs. Rush and leadership is each semester. Meetings are each week.

WOMEN IN BUSINESS

WOMEN IN BUSINESS ASSOCIATIONS, INC.

WICI is open to all students, male and female, interested in a field of business. WICI also has over 11,000 national members that provide professional contacts after graduation. They meet the third Wednesday of each month.

HONORARY ORGANIZATIONS

ALPHA IOTA TAU

Honorary Iota Tau is for those who major in the Management Information Sciences. They meet at least once each year.

ALPHA Lambda DELTA

This is a national society that honors academic excellence during a student's first year in college. They meet three times each year.

BETA ALPHA SIGMA

This honorary is for qualified accounting majors. Meetings are Tuesday, bi-monthly.

BETA BETA BETA

Tri-Beta sponsors speakers and programs aimed at students who are interested in the biological sciences. Meetings are bi-monthly on Wednesday.

BETA GAMMA SIGMA*

BETA TAU EPSILON

PHI EPSILON

DELTA PHI ALPHA (German)

This honorary is for all qualified German majors. They meet each week on Tuesday.

DELTA KAPPA MU

This honorary is for all qualified electrical engineering majors. Meetings are once a month on Thursday.

OMEGA DEN KENTONATIONAL HONOR SOCIETY

This honor society is open to all qualified upperclass students of any major. Meetings are once a month on Thursday.

ALPHA DELTA PI*

ALPHA MU EPSILON*

ALPHA TAU ALPHA*

OMICRON TAU BOARD

This honor society is open to all qualified upperclass students of any major. Meetings are once a month on Thursday.

ORDER OF OMEGA*

This honor society is for all qualified members of the Greek Community. Meetings are monthly.

PHI ALPHA DELTA/PRE-LAW FRATERNITY

This group offers an opportunity to broaden exposure to the law profession, schools, study, and practice. They meet once a month on Thursday.

PHI BETA KAPPA*

This honor society is open to Juniors who have a 3.75 cumulative average, and seniors who have a 3.5 cumulative GPA, as well as other outstanding qualities.

PHI CHI THETA

PHI LAMBDA Upsilon

This honor society is open to all qualified chemistry majors.

PITAU SIGMA

This honorary is a National Mechanical Engineering honorary fraternity. The SMU chapter hosted the National Convention in 1965. They meet 4 times each year.

SIGMA DELTA PI

This honorary is open to all qualified Spanish majors.

TALBETA PI

This honorary is open to all qualified engineering majors. Meetings are monthly.

CAMPUS PROGRAMMING ORGANIZATIONS

FRESHMAN YEAR COUNCIL

JUNIOR CLASS COUNCIL

This organization is designed to unify the Junior Class and to begin planning for senior year and graduation. Activities include planning mixers and working on determining and implementing fundraising ideas for the class gift.

KSM

This organization plans, funds, and operates SMU's campus radio station. Any student can participate as a DJ. Meetings are monthly, Thursdays. 768-69(#309 Hugh Trigg)

LEADERSHIP CONSULTANT COUNCIL

This organization gives the opportunity for students to improve the quality of organizational life for leaders and members through increased leadership and effectiveness. Members develop and practice skills in designing, facilitating and evaluating leadership learning experiences that can be applied in the workplace and community upon graduation. They meet bi-monthly. 768-4400

METRO MUSTANGS

This organization is to help commuting students create a sense of unity, promote school spirit, and provide a means by which they may take part in University experience. They meet in February, once a month.

MUSTANG LINK

This organization works with the Office of Admissions in the recruitment of high school students interested in SMU. Programs include campus tours, overnight hosting, calls-to-congratulate, and Mustang Days. Meetings are each Wednesday.

PROGRAM COUNCIL

The SMU Program Council serves as an organization which provides the SMU community with diversified social, educational and cultural programming. The organization sponsors various social events including, a yearly all-school party, comedians, films, college bowl tournaments and an on-campus student night club called Charlie's. PC also has been responsible

for an annual festival, as well as photo contests, stage productions, and an annual literary festival. 768-4400

SOPHOMORE LEADERSHIP COUNCIL

STUDENT FOUNDATION

This organization provides the opportunity for students to get involved in almost every aspect of the University, in leadership, programming, personal development, and friendships. They meet each Tuesday. 768-4414

STUDENT ORGANIZATIONAL AGENTS

This group is for all students who are first or older. It offers support and encouragement for all SMU students at all times. Meetings for lunch every Tuesday and Wednesday. It helps students socialize and make new friends. If you are a member, come on over. 768-4792

RESIDENT HALL ASSOCIATION

This group is comprised of all the dorm officers from each of the campus residence halls. It programs social events, as well as establishes dormitory policy. Meetings are on Wednesday, bi-monthly. 768-2221

WOMEN INTEREST NETWORK

This group represents women to the University and to the Community, identifies the needs of women students and takes appropriate action, develops leadership in women and presents programs designed to meet the concerns of any student at SMU interested in the changing roles of men and women. They meet weekly. 768-HRWC

GOVERNING BOARDS

BUSINESS SCHOOL CAUCUS

The primary voice of the Cox School of Business' undergraduates. Some activities include a Career Day for companies interested in hiring SMU students, a monthly newsletter, and social events for students and faculty. Meetings are each Wednesday.

DEDMAN COLLEGE GRADUATE STUDENT ASSEMBLY*

This assembly appropriates Dedman college student activity fees and considers issues and policies that affect graduate students. Meetings are on Friday, bi-monthly.

GRADUATE COUNCIL*

This council provides a forum for Graduate students to discuss issues relevant to Graduate Student life. The Council consists of 12 members, 2 from each

school. Special projects include Festival of Arts and Graduate Student Outreach Program. They meet bi-monthly. 768-4400

INTERFRATERNITY COUNCIL

IFC is an organization made up of representatives from every fraternity on campus and is the coordinating and administrative body of the 12 national Interfraternity Conferences at SMU. The IFC sets fraternity policies and organizes and implements the rush program. They meet on Thursday, bi-monthly. 68-4432 (300 Hughes-Trigg)

MBA STUDENT COUNCIL

The MBA Student Council acts as the governing body for graduate students of the Edw. L. Cox School of Business.

Meadows Graduate Arts Council

This council acts as the governing board for the graduate students in Meadows School of the Arts.

NATIONAL PANHELLENIC COUNCIL

NPHC is the governing body for the eight historically African-American fraternities and sororities. With community service and philanthropy as their main thrust, NPHC groups have worked independently to support both local and national causes. They meet each Wednesday. 768-4433

PANHELLENIC COUNCIL

The Panhellenic Council is an organization consisting of an executive board of twelve officers, and one delegate from each of the nine member sororities and has many functions, all of which center around fostering strong communications within the sorority system, as well as with the faculty, administration, the IFC and the NPHC. Meetings are each Thursday. 768-4432

PERKINS STUDENTS' ASSOCIATION*

The PSA acts as the governing board for graduate students in Perkins School of Theology. Meetings are on Friday, bi-monthly.

SEAS GRADUATE COUNCIL*

This group acts as the governing board for graduate students in the School of Engineering and Applied Sciences.

SENIOR CLASS COUNCIL

This Council serves as the unifying body for the entire SMU senior class. The Council strives to bring the senior class together through programming and social activities, and organizes the fund raising effort for a class gift to the University. They meet every week.

STUDENT ASSOCIATION

The SBA plans activities designed to promote the academic, professional and social well-being of law students at SMU. Meetings are bi-weekly. 733-2618

STUDENT ENGINEERING JOINT COUNCIL

The JC serves as a governing body and programming body of the Engineering Schools (EXL) and the engineering school-wide Meetings as needed.

STUDENT MEDIA

This independent student publication such as *The Hilltop*, *The Campus*, *The Reporter*, and *The Hilltop Visual Annual*. It is composed of students who serve in capacities from editors to writers to photographers. They meet weekly.

INTER-CULTURAL ORGANIZATIONS

ASSOCIATION OF BLACK STUDENTS

ABS helps make the community aware of the African-American people. Governed by an executive committee, five subcommittees: and spirituality; Acceptance; Scholarship; Issues and Grievances; Senior Community Service, and provides programming and entertainment surrounding Communities including Black Film Festival Celebration, Nationally respected black community leaders like Malcolm X, Nikki Giovanni, Angela Davis, and more. They meet every other Wednesday at 5:30pm.

ASSOCIATION OF IRANIAN STUDENTS

CHINESE STUDENT ASSOCIATION

The Chinese Student Association facilitates the exchange of culture between Chinese and American students at SMU. Meet once a month.

COLLEGE HISPANIC AMERICAN STUDENTS

This group aspires to promote the self-development and the self-determination of Hispanics and serve as a support group for the Hispanic student population of the SMU Community. CHAS embraces the diversity of all Hispanic-American cultures to preserve the richness of heritage and pride. Activities include the Hispanic Issues Forum, Cultural trips in and outside Dallas and participate in Cultural Week. They meet every other Friday at 6:00 pm.

EAST ASIAN STUDENT ASSOCIATION (EASA)

This group unites the SMU community of the East Asian culture and gathers the interests of Southeast Asians and those who are interested in the East Asian culture. Activities include leadership programs with children of the Vietnamese Assistance Association (VMAA) and New Year Celebration, Fiesta Festival, International Week, Intercultural Events. They meet bi-weekly.

FRIENDSHIP SOCIETY OF STUDENTS FROM THE PEOPLE'S REPUBLIC OF CHINA

This organization promotes friendship and addresses concerns of the students at SMU from the People's Republic of China. They meet the last of each month.

INDIAN STUDENT ASSOCIATION

This organization is open to anyone interested in the culture of India. We promote cultural awareness by sponsoring events on campus throughout the year. They meet each Wednesday.

JAPAN CLUB

This is a cultural organization which promotes the exchange between Japanese and American students. Meetings are Monday/Wednesday, bi-monthly.

KOREAN STUDENTS' ASSOCIATION

This organization unites all Korean students and offers them the opportunity to share common experiences, communicate with other organizations at SMU and in the Dallas area and assist prospective students to SMU. Activities include International Festival, Korean New Year party and Korean Thanksgiving party. Meetings are monthly.

NATIVE AMERICAN INDIAN TRIBAL STUDENT COUNCIL

This group creates a forum that include native American Indian students to share the rich and diverse traditions and heritage of their respective tribes with other Native American students and increases awareness and appreciation of their culture on the campus and in the Community. Meetings are Wednesday, bi-monthly.

ORGANIZATION OF INTERNATIONAL STUDENTS

This organization is for those who want to meet people of different cultures. It draws together international students from all over into a common forum, brings in non-international students, does intercultural programming. Meetings are weekly.

TURKISH STUDENT ASSOCIATION

This group promotes Turkish culture and heritage. We assist in solving various problems among Turkish students arriving from Turkey. Meetings are held on Wednesday, bi-monthly.

POLITICAL ORGANIZATIONS

COLLEGE REPUBLICAN SOCIETY

This group recruits members for the Republican Party on the SMU campus. They also serve on issues affecting Texas, the U.S., and SMU. Members take an active role in campaigns both at a local and national level. Meetings are held on Wednesday, bi-monthly.

YOUTH DEMOCRATS

Offers an opportunity for students to become involved in politics and activities of the Democratic Party. The SMU hosts many speaker initiatives, voter registration, and helps create an awareness of contemporary social issues. Meetings are held on Thursday.

RELIGIOUS ORGANIZATIONS

BAHA'I COLLEGE CLUB

This club aims to promote the ideal of the Baha'i Church, which are camaraderie of humanity and equality for all. Meetings are held on Friday, 352-0318.

BAPTIST STUDENT UNION

If you are looking for Christian growth and fellowship or simply wondering what Christianity is all about, then check out the BSU. The BSU is a family of University students who gather for Bible study, worship times, prayer groups, retreats, and fellowships. The BSU encourages involvement in local churches and every student is welcome regardless of denominational preference.

40 Members, Jimmy Hodge is the full-time BSU Director
3220 Daniel, 361-0952

Weekly meetings every Tuesday and Thursday during the day the building is open for students to use from 9-5pm. Come by the building or call.

CAMPUS CRUSADE FOR CHRIST

We are an interdenominational Christian movement, so no matter what religious background you have (or even if you do not have one), you will fit right in. Providing students with unique opportunities to grow in their

relationship with Jesus Christ and to develop Christian leadership. We have Bible studies, fall and spring break retreats, mission projects in the State and Meetings on Tuesday at Student Center.

CAMPUS MINISTRY COUNCIL

The Campus Ministry Council is composed of representatives from all Christian religious organizations at SMU who wish to share in a ministry to the campus as a whole.

CANTERBURY HOUSE

Canterbury House is many things: chapel, student meeting place, personal oasis. It is where the bishop is known in prayer, study, recreation, students, faculty and friends gather for worship, recreation, spiritual growth, fellowship, ministry and service. Call for current calendar of events. Or, come by. You will find Canterbury House at 3308 Daniel. Albright's chapel is open days and evenings, as is our columbarium. Office hours are 10:00 until noon weekdays. 363-2501

CATHOLIC CAMPUS MINISTRY

The Catholic Campus Ministry provides a welcoming community for Catholic students on the SMU campus, as well as seeking opportunities for fellowship, faith-study, retreat and service projects for each Sunday. #316 Hughes-Trigg 692-4504

CHRISTIAN SCIENCE ORGANIZATION

The Christian Science Organization holds weekly instructional meetings that focus on how to gain a better understanding of God, through the Bible, can help to solve problems in every day life. Meet each Monday.

FELLOWSHIP OF CHRISTIAN ATHLETES

They meet each Thursday, 768-3557

HIGHLAND PARK PRESBYTERIAN CHURCH COLLEGE MINISTRY

University Christian Fellowship is the college ministry of HP Presbyterian Church. It is a Biblically-based ministry and is active on the SMU campus. Meets each Sunday at 11:00am, 3161 University, 526-7457

JEWISH STUDENTS ASSOCIATION

This organization provides opportunities for Jewish students to participate in religious and social events on campus and is advised by the University Rabbi, Nancy Kastner. Activities include hosting speakers, celebrating religious holidays, as well as a variety of social events. Meetings are on Wednesday, bi-monthly. 316 Hughes-Trigg Student Center 768-4505

THE NIGHTS OF C...
 10 year old Ca...
 Crity, Unity, Fra...
 Catholic men 18 ye...
 Michael Shef, 891-9...
 or Father Mike Du... 76-4504.

MARATHA

MUSLIM STUDENT ASSOCIATION

This group gathers Muslim students and helps them in establishing their religious activities together. They arrange social, cultural, and religious activities at SMU, according to Islamic principles, arrange prayers and Islamic festivals and promotes good relations between Muslims and non-Muslims, and provides times for members to discuss their problems, mutual interests, and future proposed projects. Speakers are invited to give lectures about religious matters. They welcome all students at SMU to meetings in an effort to reestablish the Islamic faith and rules. Meet each Friday.

POINTS FOR CHRIST

This organization provides opportunities for Christian fellowship and service activities for Church of Christ students and other interested parties.

UNITED METHODIST CAMPUS MINISTRY

This group is sponsored by the United Methodist Church. This is a group where you can make new friends while growing spiritually. The weekly program includes Hardcore B.S. (Bible Study). This is a time where we all gather for fellowship, fun, and song while learning about some part of the Bible. We are involved in community outreach and have random social events throughout the year. This organization is dedicated to raising up a new generation of leaders committed to the Christian faith as a way of life, justice in our world, and excellence in all endeavors. Drop by and meet Greg Ligon, our UCMC Director. Meetings are Thursday each week, 8:30 - 9:30pm.

#316 Hughes-Trigg Student Center, 768-4506

VOICES OF INSPIRATION - GOSPEL CHOIR

This organization provides practice and performances of spiritual music, engaging in campus and community service. Meetings are each Sunday.

SERVICE ORGANIZATIONS

ALPHA PHI OMEGA

Alpha Phi Omega is a National service fraternity. Its programs include... principles of the Boy Scouts of America, the United States of America, and our community, and our country. Alpha Phi Omega strongly upholds the principles of Leadership and Friendship which offers opportunities abounding for all. Meetings are each Tuesday at 7:00pm.

CAMPUS Y

Campus Y is a National Student YWCA comprised of a diverse group of women and men who are concerned with issues of human rights and social justice and works in the struggle for peace, justice, freedom and dignity for all people. They sponsor a mentor program involving SMU students with college bound Junior students in the Dallas area, and are involved in other service projects throughout the school year, including an annual Halloween party for St. Phillips Community School, SMU Service Day and Teruna's Birthday activities, and voter registration. Meetings are Monday, bi-monthly. 768-4575

FRIENDS TO FRIENDS

M.O.V.E.

M.O.V.E. is the chartered student organization committed to providing volunteer opportunities for the members of the SMU Community. Tutor a child, adopt a grandparent, serve lunch to homeless people, visit children in hospital, deliver meals to home-bound residents, or take part in special service events such as the campus wide Community Service Day or Alternative Spring Break trips. Meetings are Friday, bi-monthly. 768-4403

PHILOSOPHY CLUB

This club stimulates dialogue and mutual learning, and brings together persons of different disciplines to address social, political, religious, psychological and other issues. Meetings are Thursday, bi-weekly.

STUDENT TUTORIAL SERVICE

The Tutorial Service coordinates low-cost tutoring with qualified student tutors for introductory and/or intermediate courses in most subject areas. Students wishing to apply for tutorial help should complete and submit a request form and we will provide the names of tutors in the requested subject area. The student will then make arrangements with one of the tutors regarding time and place for tutorial help. Students proficient in any course offered at SMU may apply to be a tutor for the service. 768-4599

SPECIAL INTEREST ORGANIZATIONS

ALPHA PSI LAMBDA

Alpha Psi Lambda is the only Latino Coed Fraternity in the country. Alpha Psi Lambda is dedicated to serving the SMU community. Its members, the SMU campus, are open to anyone interested in a needs men and women.

ALMA MATER RADIO CLUB

This club presents a forum for all students in communication, as well as use University of students from all around the world. They meet

AMNESTY INTERNATIONAL

Amnesty International is an independent impartially for the global protection of human rights for the release of prisoners of conscience, political prisoners, and an end to torture. Meet Wednesday 5:30pm, every other week.

BLACK LAW STUDENTS ASSOCIATION*

DUCKS UNLIMITED

This group focuses on Wetland Conservation and maintaining waterfowl and their habitats and strives to develop an interest in the organization. Inc. at the local level and provide a me

SMU FILMMAKERS ASSOCIATION

This organization provides a creative outlet for those considering a career in the film industry and independent short film making. Meetings

GAY, LESBIAN, AND BISEXUAL STUDENTS

This organization has educational programs for gay, lesbian and bisexual concepts and alleviates related pressures. Meetings are ea

MAMSELLES AND ESCORTS

This is a modeling club which sponsors a fashion show for student events. The members are chosen based on enthusiasm, time commitments, and personality. Member should reflect a well-rounded individual capable of representing the organization and SMU with pride. Meeting

the country. Alpha Psi Lambda is dedicated to serving the SMU community. Its members, the SMU campus, are open to anyone interested in a needs men and women.

radio of communications to discuss and communicate with other students. Meetings are held on the first Monday of each month.

movement working to promote human rights and prompt trials for all political prisoners in all cases. They meet Wednesday 5:30pm, every other week.

preserving, restoring and maintaining waterfowl and their habitats and strives to develop an interest in the organization. Inc. at the local level and provide a me

seriously participate in all facets of film making. Meetings are held on the first Monday of each month.

for SMU about issues of gay, lesbian and bisexual concepts and alleviates related pressures. Meetings are ea

participate in fashion shows chosen based on appearance, enthusiasm, time commitments, and personality. Member should reflect a well-rounded individual capable of representing the organization and SMU with pride. Meeting are each Tuesday.

OS DE MARIACHI UNIVERSITARIO

purpose of this organization is to promote Mexican folk music through the performing arts.

VALLE FOLKLORICO

purpose of this organization is to promote Hispanic folk music through the performing arts.

SPORTS CLUBS

CLUB ASSOCIATION*

This club is made up of representatives from all the clubs. The purpose of the club is to assist and encourage student leadership and to help improve the quality and promotion of the SMU Sports Clubs.

WRESTLING CLUB

This club practices in the fall and spring and practices approximately three times a week.

WRESTLING CLUB

This club practices twice a week and splits practices between the Dedman Center and the Dallas Wrestling Club facilities.

ICE HOCKEY CLUB

This club's season begins in late fall and have practices and play most games at the North Dallas Ice arena.

INTRAMURAL SPORTS

A variety of competitive sports and recreational activities. Men and Women's Open, Men and women's Open, fraternity, sorority, and graduate, faculty and staff. 768-3367, 768-3366 Dedman Center for information.

LACROSSE CLUB

This group practices fall and spring on Tuesdays-Thursdays and play their home games on the Intramural Fields.

RACQUETBALL CLUB

This group practices twice a week on the Dedman Center courts.

ROWING CLUB

This club practices at Bachman Lake and on the stationary rowers at the Dedman Center. Meets on MWF afternoons. Regattas in Atlanta, Austin, and Topeka.

RUGBY CLUB

This club has an A and B team and practices on Tuesday and Thursday on the Intramural Fields.

SAILING CLUB

This group has a large variety of boats and practices at White Rock Lake.

MEN'S VOLLEYBALL CLUB

This club practices on Tuesdays and Thursdays on court #3 in the Dedman Center.

WOMEN'S VOLLEYBALL TEAM

This group practices on Tuesdays and Thursdays on Court #3 in the Dedman Center.

WRESTLING CLUB

This club practices on Wednesdays and Thursdays in the mat room in the Dedman Center.

For Sports Club Office and Information call 768-3362

FRATERNITIES

- Alpha Phi Alpha
- Alpha Chi Omega
- Beta Theta Pi
- Kappa Alpha
- Kappa Alpha Psi
- Kappa Sigma
- Lambda Chi Alpha
- Omega Psi Phi
- Phi Delta Theta
- Phi Gamma Delta
- Phi Kappa Psi
- Pi Kappa Alpha
- Sigma Alpha Epsilon
- Sigma Chi
- Sigma Phi Epsilon

FRATERNITIES

- Alpha Delta Phi
- Alpha Kappa Alpha
- Chi Omega
- Delta Delta Delta
- Delta Gamma
- Delta Sigma Theta
- Gamma Phi Beta
- Kappa Alpha Theta
- Kappa Kappa Gamma
- Pi Beta Phi
- Zeta Tau Alpha

STUDENT GOVERNMENT

The SMU Student Government is presented in the university and its officers. The Student Body and its officers. The Student Body and its officers. The Student Body and its officers.

The function of the Student Government is to govern the student body and make decisions. The Student Government is to govern the student body and make decisions. The Student Government is to govern the student body and make decisions.

The Student Government consists of 24 senators elected from each school. The Student Government consists of 24 senators elected from each school. The Student Government consists of 24 senators elected from each school.

The ten at-large senators ensure that the interests of various student groups are addressed. Special interest senator seats include the Academic, International, African-American, Hispanic, and Pan-Hellenic.

The committee of the SMU Student Senate are composed of student senators who have the responsibility of certain areas that affect student life. Any student may apply for a committee position in the student government office during September.

Appropriations: allocates more than \$400,000 of the student activities fees to the various student organizations chartered under the Student Senate.

Communications: makes the student body aware of the Senate and its actions. It helps communications within the Senate.

Endowment: raises and distributes funds through scholarships.

Executive: charged with reviewing the internal control and operations of the Senate. It is made up of the executive officers, the finance chair, three at-large senators elected by the entire body of the student senate, and two at-large chairs elected from an assembly of all senate chairs.

Finance: coordinates with the student body comptroller on all financial records of the Senate and is in charge of all financial records of the Senate and student organizations.

Intercultural Affairs Committee: increases student awareness of intercultural issues on campus and in the community.

Student complaints and concerns. The recognition of student organizations as a minimum standard of operation. Developing, interviewing, and awarding scholarships. Also works in conjunction with the J. Endicott Foundation to provide strategy for further student scholarship. The student body president qualified individuals for Senate seats, and vacant Senate seats. It also coordinates student body elections.

1993-1994 Student Senate

President Jerriek Bolton	Gender Issues Senator T. Wehlnah Tucker
Vice-President Ryan Turner	SOJTA Senator
Secretary Jennifer Harris	Hispanic Senator Chay Flores
Comptroller Holly Wilmot	IFC Senator Wayne Stacy
Ad. Director Paige Wadley	International Senator Gouri Thiagarajan
Academic Senator Michael Perrine	Law School Senators David Medders, Paul Esquivel, Dallas Addison
Meadows School of the Arts	Nat'l PanHellenic Senator Shonn Evans
Justin Oran	Panhellenic Senator Liz Mitchell
Jennifer Hazlewood	Theology Senator
Sergio Ortiz	Appropriation Chair Todd Jones
Colleen Smith	Vice Chair Ray Henger
Asian-American Senator	Communications Chair
Jay Lem	Finance Chair Liz Homing
African-American Senator	Environment Chair Conrad Crawford
Lilo Egan	Organizations Chair Norby Witt
Business Senator Katav Sanch Burch	Student Issues Chair
Jeff Cain	Membership Chair Jennifer Pike
Mike Medders	Scholarship Chair Jennifer Yelton
Jacqueline To	
Jane Dobald	
Dedman School of Education	
Grant Engson	
Farheen Hussain	
Kris Jackson	
Steve Kinel	
Laura Cox	
Mark Inkett	
J. Quinn Stephens	
Engineering Senators	
Scott Singleton	
Gregory Woo	

DALLAS AT SMU

Southern Methodist University is located among the beautiful landscapes of University Park and Highland Park. The two campuses are known by their names. There are many parks open to the public. A different kind of experience can be found in downtown Dallas. The city is always offering new and exciting things. At the World Market Place, not only is there a full of Texas paraphernalia and food, there is Dallas Alley, the Boiler Room, the Alley Cats, and Gator's are frequented.

Sports is always a topic of conversation in Dallas. The baseball team plays at Arlington Stadium across from Six Flags. The Cowboys have their home at Texas Stadium. The Mavericks play at Reunion Arena. Reunion Arena is also home for arena football teams played in the summer.

Dallas night life is second to none. The streets are jammed and restaurants fill up quickly. Drive down Greenville or McKinney Avenue and you will find a restaurant, club, or bar for everyone's taste.

ART GALLERIES NEAR SMU

The Meadows Museum (Meadows School of the Arts at SMU). The Meadows Museum offers, throughout the year, a varied sequence of special exhibitions, symposia, and concerts coordinated with the teaching functions of The Meadows School of the Arts. Call 768-2516 for more information.

The Dallas Museum of Art (1717 N. Harwood Street) is located in the heart of the arts district. The Dallas Museum of Art includes pre-Columbian, old masterpieces, modern American and oceanic pieces, as well as a few surprises. Admission is free. Call 922-1220 for more information.

Hughes - Trigg Art Gallery (Hughes-Trigg Student Center). Student art exhibits. Call 768-4439.

OTHER ARTS IN THE DALLAS AREA

The Meadows School of the Arts provides a wide variety of music, dance and theatre programs throughout the year. Contact the Box Office at 768-2787.

The Dallas Symphony housed at the beautiful Morton Meyerson Symphony Center in the Arts District in Downtown Dallas. Tickets are available at the Meyerson or by calling 692-0203.

RECREATION IN ARLINGTON AND DALLAS

Six Flags Over Texas	1001 Highway 50, 7-600-8900
Dallas Zoo	6101 Clarendon Blvd., 945-5154
Dallas Cowboys Football	Texas Stadium, 572-4800
Dallas Mavericks Basketball	Reunion Arena, 652-7000
Texas Rangers Baseball	Armadillo Stadium, 7-283-5100
West-Northwest	100 E. Lamar Blvd., 7-285-3013

BICYCLE AND JOGGING TRAILS

Erchman Lake (3.08 miles)	3000 W. Northwest Highway
Crawford Park (2.13 miles)	800 Elm
Yellow Creek Park (0.63 miles)	100 Juliette
White Rock Lake (8.02 miles)	100 Pinegrove Parkway at Charlel Isle

For more information or maps call the Foundation Parks and Recreation Department

RESTAURANT GUIDE

Listed below is a small sample of the restaurants that are found around SMU. Check here if you are looking for something new and different.

Ball's Hamburgers	Snider Plaza, 372-1717
Jack's Burger House	691 Hillcrest, 361-0303
Smuffer's	352 Greenville Ave, 825-6850
La Madeline	Parl Cities Plaza, 696-960
Mustang Donuts	666 Hillcrest, 363-4803
Sweet Affections	Hedges-Trigg Center, 2-4441
Eggy Steve's	Snider Plaza, 987-9188
Libba's	661 Hillcrest, 373-6577
General Joe's Chopstix	301 Mockingbird, 637-3159
Enzo's	6912 Snider Plaza, 367-7970
Mason's	5400 Mockingbird, 827-7021
Kuby's	Snider Plaza, 363-2231
New York Subway	3411 Asbury, 533-1070
Subway	6402 E. Mockingbird, 526-9898
Campisi Egyptian	5610 E. Mockingbird, 827-0355
ZuZu's	6423 Hillcrest, 521-4456

Fast Food Around SMU

Arby's	6363 Greenville, 363-9836
Burger King	3020 Mockingbird, 357-3020
Jack in the Box	6355 Mockingbird, 826-7320
McDonald's	5960 Greenville, 369-6256
Taco Bell	5502 Mockingbird, 821-5751
Taco Cabana	5502 Mockingbird, 821-5751
Wendy's	6011 Greenville, 369-4588

Pizza Shops that Deliver

Domino's Pizza	691-7511
Mr. Gatti's Pizza	526-8826
Piggie Pie Pizza	821-6465
Pizza Hut	369-6899

HOUSING AND RESIDENCE LIFE

SMU Resident
The living situation through community...
The SMU...
approximately...
may choose to...
classification...

ing and Residence Life at SMU...
best suits individual needs. The...
staff, and programing, to develop...
all students learn and have fun.
Residence hall system is comprised...
undergraduate and graduate students...
variety of communities depending...

The Residence
Not only will...
to live in a...
interests. The...
meeting these...
professional staff.

ent, you will be faced with new...
become more important, but you will also need...
of students with diverse backgrounds, life-style...
of Housing and Residence Life is here to support...
ges. The office provides both professional and...
Elvaney - 768-2247

Resident Assistant
RA's are...
sible for helping...
your RA will...
problems or questions...
programs and...

ally selected and trained undergraduate students...
floor develop into a well-rounded community...
the same building, he/she will be able to talk to you...
you might have. RA's also guide their floors in planning...
es which are both educational and fun...

Hall Director
Hall directors...
the education...
live. They...
programs, and...
are particularly...
matters. They represent...

are extensively trained graduate students responsible for...
community development activities of the hall in which they...
the RA's, work with both staff and students in planning...
enforce policies and community standards. Hall directors...
are particularly helpful to the students in academic, social, and personal...
represent a wealth of information on what the university has to offer.

Learning Enhancement Assistants
Learning Enhancement Assistants are trained graduate students responsible for monitoring residents' academic progress. They work with the staff to assess residents' academic needs and are liaisons to academic assistance offices. Learning Enhancement Assistants are available for in hall tutoring on an appointment basis.

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Area Managers

Area Managers are full-time staff members responsible for the coordination of residence halls' physical facilities. They interact with residence hall staff on a daily basis in an effort to improve the physical conditions of the halls.

Area Directors

Area Directors are full-time, professional staff members responsible for overseeing the activities of several residence halls on campus. They directly supervise the residence hall guide staff and students in programming activities.

Residence Hall Assn. (RHA)

The RHA serves as an umbrella organization of student government within the residence halls. There are a multitude of opportunities for involvement and leadership beginning with individual floor government to hall executive officers.

Faculty Associates (FA)

FA's are faculty members who voluntarily participate in out-of-class programs with residence hall students. Through their participation in floor and hall activities, FA's provide SMU students with an opportunity to become acquainted with faculty members in an informal setting.

Residence Education

The residential program at SMU is based upon a philosophy of integrated living and learning. This program provides a framework in which students can explore new ideas and integrate knowledge gained in the classroom with knowledge gained by living with a diverse group.

UNIVERSITY SERVICES

HUGHES-TRIGG STUDENT CENTER

The Hughes-Trigg Student Center, opened in November 1987, is the center for student activities at SMU. The doors, Gates and Katherine Hughes-Trigg, met and fell in love, as legend has it, on the site of the building. The center features a two-story glass atrium at its center; a 500-seat auditorium for catered events and speakers; a wall of windows for dinners up to 500 people; a 100-seat student leadership forum and electronic meeting rooms. In addition, there is a gallery music library, a room, commuter lounge, and outdoor recreation center.

The Student Center is governed by a twelve-member board that is composed of students, faculty, alumni, and staff. The board is the policy-making body for the Center and oversees the various service areas. Each of these service areas provides employment and development opportunities for over six hundred students.

The Mane Cafe, located on the lower level of the Student Center, is the place to go for quick and satisfying food. Whether it's Mexican, something from the chili, salads with a variety of condiments, a slice of homemade pizza, or a delicious hot-off-the-oven hamburger, there's something on the menu for you. The 100-seat University dining area is highlighted by antique coffee and non-alcoholic bar at the entrance.

The Market, on the upper floor of Hughes-Trigg, offers an expanded variety of convenience stores. While you're there, visit "Sweet Affection" to satisfy that urge for something sweet—cookies, ice cream, candy.

Located on the upper floor, Hughes-Trigg is also the home for the offices of the Dean of Students, Chairman, Student Activities, Student Media, Intercultural Education, International Offices, and Pony Express.

SMU Post Office

768-4450

The post office, located on the main floor, handles U.S. and campus mail plus box rentals and renewals. Both Federal Express and UPS services are offered and stamps are available upon request. An overnight express mailbox is also provided.

Main Desk

768-4444

Have a question? The Main Desk will answer any questions concerning the location of offices, phone numbers and current events. Checks can be cashed here with a valid SMU ID card and driver's license. The Main Desk sells tickets for Program Council events as well as General Cinema, United Artist and AMC theaters, Six Flags, Wet 'n Wild, State Fair, and Scarborough Fair. Laser and copy cards are also available from the Main Desk.

Music Browsing

768-4414

Located next to the Main Deck and across from the Art Gallery, the Music Browsing library offers a wide selection of music for purchase or to check out. CDs and portable CD players are available to check out and listen to in the Music Browsing Lounge. An assortment of periodicals also are available to check out with an SMU ID.

Side Pocket Game Room

768-4400

The Side Pocket, located on the main floor of Hughes-Trigg, offers the opportunity to play pool, table tennis, board games, air hockey, and a wide selection of video games.

The Outdoor Recreation Center is located inside the Side Pocket Game Room and can meet all of your camping needs. Equipment rental, trip planning, and maps brochures are all part of a complete package.

American Express Travel Services

768-4028

The travel center can provide you with airline reservations, reservations for cruise and plans for spring break. The travel center is located on the main floor.

Willy's Hair Salon

368-9921

If you need a hair cut in the latest styles or even a shave, come to Willy's Hair Salon on the main floor.

The Student Activity Center

768-1400

The Student Activities Center, on the third floor of Hughes-Trigg, houses the Program Council, Panhellenic/IFC/NPHC, Student Foundation, Student Tutorial Service, and the student government offices.

Student Media Company, Inc.

768-5555

For those interested in print or video media, Student Media Company offers a variety of outlets in each field. The company publishes The Daily Campus, Estuonda yearbook, Espejo literary magazine, Hilltop video annual, and the SMU Faculty and Staff Directory.

UNIVERSITY OF SOUTHERN CALIFORNIA LEE I. JILG BUILDING

Department of Economics
Room 303
8-4335

Director of Communication Arts
Room 202
8-3607

Director of Library/Conference Services
Room 101
8-2367/168/1617

Bookstore
Main Level
8-2435

DEDMAN CENTER FOR LIFETIME SPORTS

The Dedman Center for Lifetime Sports is the hub for recreational and fitness activities of the MU campus. Completed in 1993 and recently renovated, it is a facility that all members of the SMU community can compete with both themselves and others to reach new heights, and/or relieve the stress of everyday life. The facility includes three basketball courts which can be converted into volleyball and badminton courts. Six racquetball, handball/wallyball courts are available. Equipment including racquets, goggles, temporary lockers, basketball, volleyball, soccer balls, footballs, and towels may be checked out for use with an ID card from the Control Room. The Weight Room offers a computerized weight training program to help one make the best use of the free weights, Cybex, Universal and Nautilus equipment. Stairmasters, LifeSteps, LifeCycles, VersaClimber, Concept II rowers, and a LifeRower are located here and throughout the facility. The Wellness Center, offering computerized lifestyle assessments through the Wellness Department, is also located on the main floor. Upstairs, the Studio houses daily aerobics classes, and the tartan-surfaced track provides indoor jogging/walking opportunities. The Multipurpose Room and Seminar Room house the Wellness classes and may be reserved by student groups for practices and meetings. Located in the basement are the men's and women's locker rooms. Showers, hairdryers, and permanent lockers (assigned through the Control Room) are available here.

For information and court reservations call: 768-3374
For room and outdoor field reservations: 768-3368

SECURITY

Department of Public Safety
Patterson Hall
911 - Emergency
768-2487 - Security Services
Campus Security
The entire campus is under 24-hour security patrols of the police and the campus police. Strategic locations are available for lecturers and staff. The DPS office is available for lecturers and staff.

REGISTRATION AND ACADEMIC RECORDS

Confidentiality of Educational Records and Directory Information
The Family Educational Rights and Privacy Act of 1974 is a federal law that grants students the right to inspect and obtain copies, to challenge and control the release of information contained in his or her educational records. Guidelines are available to students in the Office of the Director of Student Life.

In general, no personally identifiable information from a student's educational record will be disseminated to a third party without consent from the student. Several exceptions may be made including: (1) information furnished by SMU as Directory Information may be released unless the student requests that it be withheld; and (2) information may be released to parents of an undergraduate student who is currently attending school of record is Dedman College I or II, Cox School of Business, Meadows School of the Arts, or the School of Engineering and Applied Sciences unless the student or parent provides a written statement to the University Registrar that the student is independent (not a financial dependent) as defined by the Internal Revenue Service Code) and that information is not released. The written declaration of independence status provided to the Registrar by any student may be released to the student's parents. All graduate, professional, and special studies students are considered independent of their parents unless the student or parent provides a written statement to the University Registrar that the student is dependent. Parents of students enrolled in Dedman College I will be mailed a Grade Report. Any questions should be directed to the Records Section of the Registrar's Office.

The following Directory Information may be given out without the student's consent: Name, local and permanent addresses, local telephone number, birth date, academic program (school of record, degree objectives, minors, minors and anticipated date of graduation), classification, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, previous educational agency/institution attended, number of hours enrolled for a current or past semester.

Mandatory Declaration of Major

Students officially declare their major when they have completed a firm choice and when they have met the specific program entrance requirements for their intended major and department. For most students, the declaration of the major occurs during sophomore year. Students are required to qualify for and upon completion of 75 semester hours, and transfer credits, in order to continue their studies at SMU.

Change of Academic Program

Undergraduate students who desire to change their academic program—that is, transfer from one school to another within the University or change their degree objectives, change their major, or change their minor—should first apply to the dean of the school in which they are currently enrolled. A student who wishes to transfer from the University of Special Studies to a degree-granting school must meet a standard university admission requirement. Students can change their academic program at any time during the semester. The program change is effective the date recorded and processed. However, changes must be made at least two weeks prior to registration for a semester for the change to be effective for that registration.

Concurrent Degree Programs

Students can simultaneously earn two degrees from two schools of the University with approval of the academic dean of each school. Since the requirements for each degree must be met, students should meet with advisers in both schools at an early date to prepare a proposed plan of study and to complete the processing of all necessary forms.

Schedule Changes

The deadline for adding courses, dropping courses without grade record, and changing sections for each enrollment period is listed in the University Calendar. Schedule change forms are initiated in the office of the student's academic dean or adviser and must be completed for all courses added or dropped and for all section changes. A student may drop a course for a grade of WP (withdrawal passing) through approximately mid-semester. The specific deadline is listed in the University Calendar. After the deadline date, the student may not drop a class. *All schedule changes must be processed within the deadline date specified in the University Calendar. Schedule changes are not complete for official University record purposes unless finalized in the Office of the Registrar.*

Withdrawal from the University

A student who wishes to withdraw (resign) from the University before the end of a semester or session must so notify, in writing, the dean of the school

in which the student is enrolled. The student will be advised concerning withdrawal procedures applicable to his or her situation.

After clearance has been obtained from the academic dean's, the Cashier's, and the Registrar's offices, the student will withdraw from the University. The grade of WP is recorded in each course. Discontinuance of class attendance or notification to instructors does not constitute an official withdrawal.

The registration of students who withdraw on or before the seventh day of regular classes is listed in the University Calendar. It is cancelled. Course and grades are not recorded for canceled registration.

Refunds are based on the refund schedule established in the Financial Information Bulletin and are determined by the effective date of the withdrawal.

Medical withdrawals provide a daily pro rata refund of tuition and fees, and have conditions that must be met prior to reenrollment at SMU. Medical withdrawals must be authorized by the Medical Director, Psychiatric Director, Counseling and Testing Director, or Vice President for Student Affairs.

Audit Enrollment (Course Auditor)

Students wishing to audit (visit) a course, whether or not concurrently enrolled for regular coursework, are required to provide an audit enrollment request form. Forms are available in the offices of the registrar and academic deans.

1. Classroom recitation and participation are restricted. A grade is assigned and no credit is recorded. No laboratory privileges are included.
2. If credit is desired, the course must be registered for and repeated as a regular course, and tuition must be paid.
3. The student's name does not appear on class rosters or grade sheets.
4. Regular admission and registration procedures are not conducted for auditors.
5. The \$214 per course audit fee is non-refundable. Undergraduate students taking 12 or more hours may audit one three-hour course at no charge.

Enrollment for No-Credit

Enrollment for "no-credit" is accomplished in the conventional manner of registration, with regular admission and registration procedures being required. The student pays the regular tuition and fees, participates in class activities, is listed on class rolls, and receives the grade of NC upon completion of the course work. The student must indicate in writing no later than the twelfth day of classes (fourth day in summer terms) that he or she wishes to take a course for No-Credit. Permission of the instructor or department is required for this type of enrollment. This enrollment is different from audit enrollments, for which no enrollment or grade is recorded.

Pr **ail** **to** **ension, a** **Dismissal** **standards** of academic
Fi **in** **to** **meet** **estab** **hed** **minim** **acceptable** **standards** of academic
or **ip** **ay** **perform** **an** **result** **in** **probation, suspension** or dismissal.
Inf **am** **y** **re** **ard** **ing** **the** **specific** **aca** **demic** **requirem** **ents** of the individual
sch **s** **re** **found** **in** **the** **section** **for** **high** **school**. **Information** regarding
dis **in** **the** **section** **for** **high** **school**. **Information** regarding
bul **n** **st** **in** **the** **section** **for** **high** **school**. **Information** regarding
pu **lic** **is** **on** **probation** **is** **consider** **ed** **in** **"good** **standing"** **for** **certification**
acc **cept** **ed** **to** **register**. **Entry** **is** **made** **on** **the** **permanent**

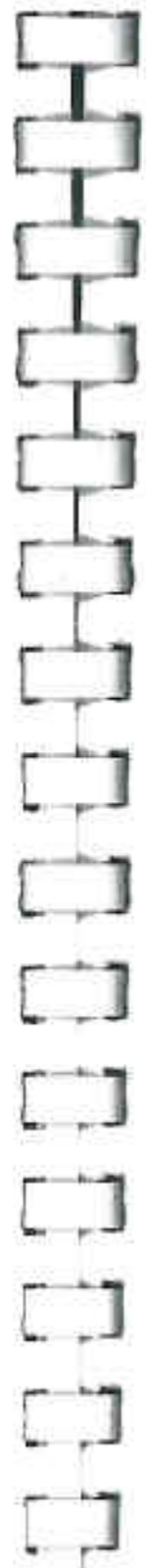
S **u** **p** **ension** **is** **an** **ir** **revocable** **action** **of** **the** **student** **from** **the** **SMU**
sch **ool** **of** **the** **University**. **The** **suspension** **is** **for** **a** **set** **period** **of** **time**. **"Academic**
Su **pension** **is** **permanent** **and** **is** **recorded** **on** **the** **student's** **permanent** **record**. **The**
stu **dent** **is** **not** **eligible** **to** **re** **enroll** **in** **the** **suspending** **school** **and** **is** **not** **eligible** **to**
reg **ister** **for** **the** **suspending** **school** **during** **the** **suspension** **period**.
F **ac** **ult** **specific** **aca** **demic** **progress** **standards** **near** **to** **61-63** **of** **the**
Un **dergraduate** **Catalog**.

Class Attendance
R **egular** **class** **attendance** **is** **required**. **The** **in** **structor** **of** **each** **class**
ann **ounces** **at** **the** **beginning** **of** **the** **course** **policies** **regard** **ing** **the** **effect** **of** **class**
att **endance** **in** **the** **student's** **standing** **in** **the** **course**. **These** **policies** **may** **include**
dro **pping** **a** **student** **from** **the** **course** **for** **nonattendance** **after** **a** **certain** **number** **of**
abs **ences**. **All** **reasons** **for** **absence** **should** **be** **submitted** **to** **the** **instructor**.
The **in** **structor** **will** **not** **excuse** **absence** **unless** **the** **student** **has** **been** **dropped** **from**
responsibility **for** **the** **work** **of** **the** **course** **during** **his** **or** **her** **absence**. **A** **student**
wh **o** **misses** **an** **announcement**, **test**, **examination**, **or** **laboratory** **period** **will** **not** **be** **given** **an**
op **portunity** **to** **make** **up** **the** **work** **at** **the** **instructor's** **convenience**. **The** **instructor**
determine **in** **all** **instances** **the** **extent** **to** **which** **absence** **and** **irregular** **attendance** **will** **affect**
each **student's** **grade**.

Students **may** **be** **dropped** **by** **a** **course** **instructor**, **or** **academic** **dean** **for** **nonattendance** **or** **irregular** **attendance** **with** **a** **grade** **of** **WP** **until** **the** **calendar** **deadline** **to** **drop**. **After** **the** **deadline**, **students** **must** **remain** **enrolled** **in** **the** **course**. **Dedman** **students** **who** **miss** **two** **successive** **class** **meetings** **during** **the** **official** **add-drop** **period** **at** **the** **beginning** **of** **each** **semester** **are** **subject** **to** **being** **dropped** **from** **the** **class**. **To** **avoid** **this** **possibility**, **students** **should** **contact** **the** **instructor** **or** **the** **department** **concerned** **immediately** **following** **such** **a** **series** **of** **absences**.

A **student** **who** **has** **a** **passing** **grade** **in** **a** **course** **at** **the** **time** **of** **the** **final** **examination** **but** **misses** **the** **examination** **and** **satisfies** **the** **dean** **that** **the** **absence** **was** **unavoidable** **may** **secure** **from** **the** **dean** **permission** **to** **take** **the** **examination** **at** **a** **time** **convenient** **for** **the** **instructor**.

All **special** **lectures**, **field** **trips**, **and** **other** **activities** **that** **conflict** **with** **the** **student's** **regular** **classes** **and** **that** **an** **instructor** **or** **coach** **either** **advises** **or** **requires** **students** **to** **attend** **must** **be** **approved** **in** **advance** **by** **each** **student's**



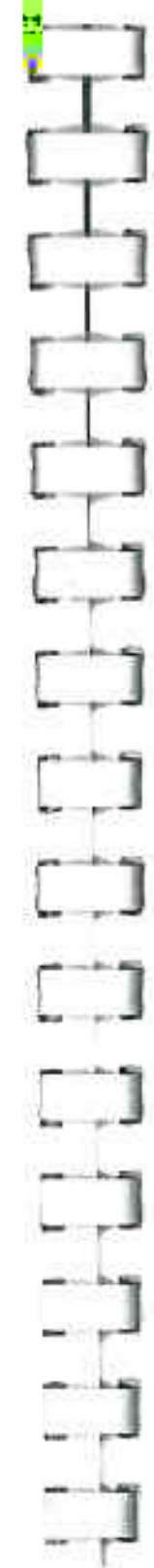
Academic **and** **list** **of** **students** **affected** **sent** **in** **advance**,
through **the** **dean's** **office**, **to** **the** **instructor** **concerned**.
Students **who** **enroll** **in** **specific** **courses** **may** **request** **to** **be** **excused** **from** **the** **course** **if** **they** **are** **ill** **or** **have** **other** **commitments** **that** **prevent** **them** **from** **attending**. **Such** **requests** **should** **be** **submitted** **to** **the** **instructor** **and** **the** **University** **Registrar** **at** **least** **two** **weeks** **before** **the** **start** **of** **the** **semester**.
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require production projects; or having teaching fellowship, but not enrolled for credit. A student is not eligible for a certificate of recognition if the student is not enrolled for credit in the academic year.

1993-5 Grading Policy
The grade of a student in any of the courses that follow is the official undergraduate academic record maintained by the Registrar.

GRADES	DESCRIPTION	PTI	CREDITS	POINTS PER SEMESTER HOUR
A	Excellent Scholarship	4.00	4.00	4.00
A-	Excellent Scholarship	3.75	3.75	3.75
B+	Good Scholarship	3.50	3.50	3.50
B	Good Scholarship	3.25	3.25	3.25
B-	Good Scholarship	3.00	3.00	3.00
C+	Fair Scholarship	2.75	2.75	2.75
C	Fair Scholarship	2.50	2.50	2.50
C-	Fair Scholarship	2.25	2.25	2.25
D+	Poor Scholarship	2.00	2.00	2.00
D	Poor Scholarship	1.75	1.75	1.75
D-	Poor Scholarship	1.50	1.50	1.50
F	Failure	0.00	0.00	0.00
P, CR	Pass, Credit	1.00	1.00	1.00
I	Incomplete	1.00	1.00	1.00
NC	No Credit Received	0.00	0.00	0.00
WP	Withdrawn	0.00	0.00	0.00
X	No Grade Received in Registrar's Office	0.00	0.00	0.00

*Grades do not include grade-point average. A student may receive a grade of Incomplete (I) in a course if passing work has been done but for some justifiable reason, according to the instructor, the student has been unable to complete all requirements of the course. Before an I is given the instructor should consult with the student regarding the requirements and completion date that must be met. The maximum period of time allowed to clear the Incomplete grade for an undergraduate course is 12 months. If the Incomplete grade is not cleared by the date set by the instructor or by the end of the 12 months deadline the I may be changed to an F or to another grade specified by the instructor. The grade of I is not given in lieu of an F, WP, or other grade, each of which is prescribed for other specific circumstances. If the student's work is incomplete and the quality has not been passing then an F will be given. The grade of I does not authorize a student to attend the course during a later semester. If a student must repeat any portion of the course, he or she must sign up as an auditor for the course. Graduation candidates must clear all Incompletes in courses required for graduation by the



deadlines in removing from the Registrar's Office. A student who receives a grade of F or lower in a course may be required to repeat the course. A student who receives a grade of D or lower in a course may be required to repeat the course. A student who receives a grade of C or lower in a course may be required to repeat the course. A student who receives a grade of B or lower in a course may be required to repeat the course. A student who receives a grade of A or lower in a course may be required to repeat the course. A student who receives a grade of A- or lower in a course may be required to repeat the course. A student who receives a grade of B+ or lower in a course may be required to repeat the course. A student who receives a grade of B or lower in a course may be required to repeat the course. A student who receives a grade of B- or lower in a course may be required to repeat the course. A student who receives a grade of C+ or lower in a course may be required to repeat the course. A student who receives a grade of C or lower in a course may be required to repeat the course. A student who receives a grade of C- or lower in a course may be required to repeat the course. A student who receives a grade of D+ or lower in a course may be required to repeat the course. A student who receives a grade of D or lower in a course may be required to repeat the course. A student who receives a grade of D- or lower in a course may be required to repeat the course. A student who receives a grade of F or lower in a course may be required to repeat the course. A student who receives a grade of P, CR or lower in a course may be required to repeat the course. A student who receives a grade of I or lower in a course may be required to repeat the course. A student who receives a grade of NC or lower in a course may be required to repeat the course. A student who receives a grade of WP or lower in a course may be required to repeat the course. A student who receives a grade of X or lower in a course may be required to repeat the course.

Pass/Fail Option
Students may take one course per semester on a pass/fail basis. The maximum total credits with a grade of pass which may count toward a degree is 12 hours. A student must initiate intention to take a course pass/fail no later than the twelfth day of classes (the fourth day in summer terms) by filing a form which is available in the office of the Registrar. A failed course cannot be reported on a pass/fail basis, except for those courses designated as pass/fail only courses. Students should consult with their adviser before declaring the Pass/Fail option for any course, as some courses may not be taken Pass/Fail. In general, elective courses may be taken on a pass/fail basis. Courses required in fulfillment of the Common Educational Experience (CEE) may not be taken pass/fail. Most courses in the academic major and optional minor are also excluded, but in some programs courses may be taken pass/fail after the minimum program requirements have been met. (There may be other courses required to meet certain professional accreditation standards or entrance requirements, such as teacher accreditation and preprofessional studies, that may not be taken pass/fail by a particular student. The departments or advisers concerned with these requirements will make these exclusions known to the students.) Business students may elect the Pass/Fail option in business elective courses only after the satisfactory completion the previous semester of 48 hours of business courses on a regular letter grade basis and of all requirements in the Student's major.

Under the failure (F) point average hours earned

Changes of Grades

Grade changes are initiated by the academic dean. Evaluation, except after graduation, written notice in extenuating circumstances by the Registrar

Grades for Repeat Course

Students may repeat courses. Both the permanent academic record of the grade-point average and suspension, honors and graduation

The courses a student repeats are determined by the school of record:

DEDMAN COLLEGE AND EVENING SCHOOL: Students can repeat only courses in which the original grade was D or F. EDWIN L. COX SCHOOL OF BUSINESS, MCGOWAN SCHOOL OF THE ARTS AND SCHOOL OF ENGINEERING AND APPLIED SCIENCE: Students can repeat courses in which the original grade was a C-, D or F. Such courses can be repeated only once.

Academic Petitions and Waivers

Petitions and/or requests for waivers concerning general education requirements, graduation requirements, and the evaluation of transfer work should be submitted to the Office of the Dean.

Petitions and/or requests for waivers concerning a major or a minor should be submitted to the appropriate department chair or program coordinator for consideration

Appeal of Grades

A student who feels that an assigned grade is other than the grade earned must first discuss the matter with the course instructor to determine if the discrepancy is caused by error or misunderstanding.

If the complaint is not satisfactorily answered by the instructor, and the student feels that an error has not been corrected or that the assigned grade was capriciously or unfairly determined, the student may appeal the decision

to the chair of the department which the course is offered (or, in passing school, to a faculty agent designated by the student, the course instructor, and the instructor

A student who appeals that a complaint has not received a decision to the total faculty or to the appropriate structure of the determination of a grade must refer to the Faculty Senate, November 4, 1981.)

Interpretation of Course Numbers

Each general level of course is a four-digit course number. The first digit indicates the senior or graduate level: 1--first year; 2--sophomore; 3--junior; 4--senior; 5--graduate. The second digit of the number indicates the credit value: 0--no credit, one-half hour; 1--one credit hour; 2--two credit hours; 3--three credit hours; 4--four credit hours; 5--five credit hours; 6--six credit hours; 7--seven credit hours; 8--eight credit hours; 9--nine credit hours. The third and fourth digits are used to indicate the unique number within the department.

Graduation

Students must file an Application for Candidacy to Graduate with their academic dean at the end of which they will receive the semester at the end of which they will receive their degree requirements. Applications should be filed by the deadline dates in the University Calendar. A fee of \$10.00 will be charged for late applications. Applications cannot be accepted after the graduation date.

Commencement Participation

Students may not participate in the procession in the University Center if they do not meet graduation requirements or if they have no more than six hours remaining for graduation. If they are in good standing, they have a plan for completing the semester by the end of the ensuing summer session, they have filed a petition for graduation at the end of that summer session. Students satisfying these requirements must file a petition in order to participate. These students may participate in departmental or school ceremonies. The department chair or program coordinator should indicate if the department school then indicates if the ceremonies that these students are candidates for August graduation.

Honors

There are three classes of graduation honors; *summa cum laude*, requiring a minimum G. P. A. of 3.90; *magna cum laude*, requiring a minimum G. P. A. of 3.70; and *cum laude*, requiring a minimum G. P. A. of 3.50. Departmental Distinction also may be awarded in Dedman College and the

Meadows School of Business: Three P.A.s will be compiled for each student. A B.A. degree with attempted (including) academic work attempted. Honors will be based on the lowest of the three averages.

EDWARDS SCHOOL OF BUSINESS: Three P.A.s will be compiled for each student. A B.A. degree with attempted (including) academic work attempted. Honors will be based on the lowest of the three averages.

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Limitation of Availability of Degree Plans

A student who has been readmitted to the university following an absence of more than three years will be expected to meet all current requirements for graduation.

Cable Television Programming

All television programs using SMU equipment and facilities will be copyrighted by SMU. A complete statement of all policies governing cable television programming at the University is available from the dean's office.

Financial Information

A Financial Information Bulletin regarding tuition, fees, and room and board charges is available in the Cashier's Office.

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Payment of Account
Checks for tuition, fees, room and board charges should be made payable to Southern Methodist University. Returned checks may result in a check being dishonored. Inform the Office of Financial Affairs if a check does not clear. Checks must be at the Cashier's Office for deposit.

Room and Board
The housing agreement is made for both fall and spring semesters. A student could attend a five-week summer term. Any time the remainder of the term is not used, the student must read the housing agreement form or consult the Office for Student Affairs.

Withdrawal Fees
Cashier's office
768-1084
A student who officially withdraws, is withdrawing from the university, is allowed a refund of tuition and fees. Refunds are determined by an approved schedule. Contact the Cashier's Office for details.

DIVISION OF STUDENT AFFAIRS

Dr. James E. Caswell, Vice President for Student Affairs
203 Perkins Administrative Building 768-2821
The Division of Student Affairs is responsible for the provision of educational and developmental programs in and out of the classroom. The Division of Student Affairs is also responsible for the support of academic endeavors, but also works to extend what is learned in the classroom to the free time and recreational activities of students.

The Division of Student Affairs is staffed by master's and doctoral level professionals and a number of clerical and service personnel. Many students are also employed by the division in positions of leadership in the residence hall and other activities areas.

The sense of community which students feel is critical to student success inside and outside of the classroom. The many programs and services which are sponsored by The Division of Student Affairs are directed towards the creation of a very close and lasting sense of community which allows students to support each other while they grow through their shared college experience.

Some of the offices and services provided by The Division of Student Affairs are listed below:

Office for Student Affairs
The Office for Student Affairs is located in the Student Center Building, Room 203. The office is open during regular business hours. The office is responsible for the coordination of student activities and programs. The office is also responsible for the provision of information and resources to students. The office is also responsible for the coordination of student organizations and clubs. The office is also responsible for the provision of support and assistance to students. The office is also responsible for the coordination of student government activities. The office is also responsible for the provision of information and resources to students. The office is also responsible for the coordination of student organizations and clubs. The office is also responsible for the provision of support and assistance to students. The office is also responsible for the coordination of student government activities.

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Dean of Student Life Office
 Dean's Office
 Dr. Patricia Trigg
 Room 02, Hughes-Trigg Student Center
 768-4444

The Dean's Office is a coordinating office for a number of offices in this section. The Dean's Office is a general information and assistance or if you need more information, please contact the Dean's Office. The Dean's Office provides a variety of services designed to meet the needs of students including: maintenance of records, information on judicial board activities, information on activities at SMU, and support to students in campus activities.

Department of Intercultural Education & Minority Student Affairs
 3rd Floor, Hughes-Trigg Student Center
 768-4440

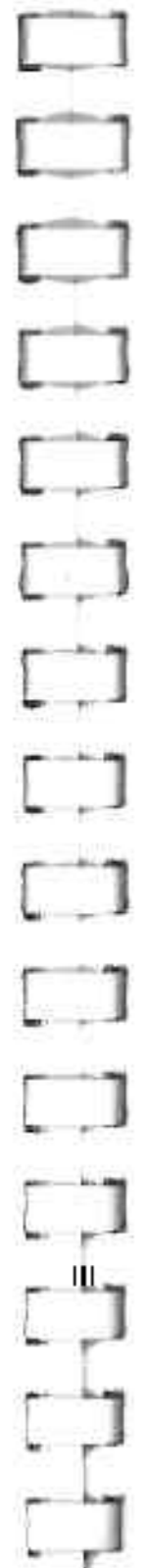
The thrust of this office is to provide comprehensive and meaningful educational, social, personal, and cultural programs for African-American, Asian-American, Hispanic-American, and Native-American students and intercultural programs for all SMU students. The department provides cultural and intercultural education and conflict mediation. The Intercultural Resource Center serves as the focal point of cultural and educational programming for African-American, Hispanic, Native, and Asian-American students. Additionally, numerous classes, clubs and organizations sponsor activities in this facility.

International Office
 Room 320, Hughes-Trigg Center
 768-4445

The International Office provides and coordinates services to international students, researchers, visiting scholars, exchange visitors and international faculty. It serves as liaison between the international community and U.S. Immigration and Naturalization Service (INS) officials, foreign government bodies and many University departments and programs.

Assistance is provided in areas of document preparation, acculturation, housing, health insurance and social life, as well as with information and referral off-campus services. Programmatic activities, in coordination with the organization of International Students, the International Women's Group and the Friendship Program are scheduled throughout the year.

The goal of the office is to facilitate the initial adjustment process and to contribute to the general welfare of each international person, while he/she is at SMU.



Commuter Lounge
 2nd Floor, Hughes-Trigg Student Center
 768-4445

The Commuter Lounge is a place where commuter students can relax, study, and socialize. It features a computer student association lounge, a student association lounge, and a student association lounge. The lounge is designed to provide a comfortable and convenient environment for commuter students. It includes lockers for personal items, a refrigerator, and a microwave. The lounge is open to all commuter students.

Student Assistance for Alcohol & Drug Abuse
 2nd Floor, Memorial Health Center
 768-4021

The Student Assistance for Alcohol & Drug Abuse Center exists to help students who are struggling with alcohol or drug problems. The office provides free and confidential help to all who call, in a safe and non-judgmental environment. We handle assessment, intervention, referrals and on-going support. The office also serves as an information center and a counselor's bureau for organizations seeking the facts about alcohol and drug abuse.

Services for Students with Disabilities
 2nd Floor, Memorial Health Center
 768-4021

The Office of Services for Students with Disabilities provides individual attention and support for students needing assistance with any aspect of their campus experience such as testing for disabilities, academic accommodations, or questions about accessibility. All students with disabilities are encouraged to contact Ann Slack to assess their unique needs and to identify resources available to them on campus.

Intramural Sports
 Dedman Center for Lifetime Sports
 768-3367

Intramural sports offers leagues, tournaments, and meets including over 20 sports during the school year. These sports include flag football, basketball, softball, soccer, volleyball, golf, swimming, bowling, and others. Point standings are kept throughout the school year for Fraternities, Sororities, and Men's and Women's Independent organizations. T-shirts and other awards go to the overall champions. The sports are supervised, officiated and played predominantly by students, although faculty and staff are also eligible. Students with a knowledge of sports or an interest in leadership opportunities should inquire about employment with this exciting program.

San Center for Lifetime Sports provides students with a variety of Club sports or a complete list of student organizations. For more information about these services, please consult the Student Center.

Wellness Program
 The Student Wellness Program is a comprehensive health and fitness program. Participants in the program will receive the opportunity to improve their physical and mental well-being through a variety of activities. Components of the program include a physical fitness program and personal counseling and stress management. The goal of the program is to touch all elements of life which contribute to a healthy and successful future.

Health Services
 The Mental Health Center
 100 Fincher Building
 768-2211
 8:30am-5pm

The Mental Health Center
 100 Fincher Building
 768-2266
 8:30am-5pm

The mission of SMU Health Service is to serve as a facility for the following:
 (1) Provide comprehensive outpatient health services and programs that help students achieve peak academic performance during and after athletic activities.
 (2) Provide comprehensive health education needs to help prevent health problems.
 (3) Provide comprehensive health services and programs that help students achieve peak academic performance during and after athletic activities.

Primary care physicians and specialists are available Monday through Friday for first aid and physician consultation or referral. Clinical laboratory services are also available during regular clinic hours. The outpatient clinic is staffed by full-time physicians, registered nurses, medical assistants, and pharmacists. Consulting gynecologists, orthopedist, and dermatologists are available during the Fall and Spring semester.

Students who pay the appropriate fees and receive validated identification cards are eligible for treatment for both physical and mental health concerns. Like outpatient physical health concerns, students bring questions and problems to the Mental Health Clinic for confidential counseling. Appointments may be made

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directly by calling the Mental Health Clinic. Evaluation and treatment are available to individuals, couples or groups. Referrals to private therapists will be made in cases requiring long-term treatment. The clinic is closed during student holidays; however, a 24 hour answering service for emergencies is available.

Counseling and Assessment Center
 2nd floor
 768-2211

During the year at SMU, students often feel the pressure of living in a university setting. Questions may arise regarding academic performance, relationships and career choices. The Counseling Center provides services to all SMU students. The goal of the center is to help students identify, assess, cope with and improve concerns which may interfere with academic, social, career and emotional growth and development. It is the philosophy of the center that the great majority of these concerns can be dealt with most effectively through active, time-focused counseling and self-enhancement programs. Counseling services are available for the following concerns: personal, social-emotional adjustments, choosing a major, career/life planning, pre-marital and marital decisions, value clarification, reduction of test anxiety, relationships with parents and family, and general decision making.

Career Planning Center
 100 Fincher Building
 768-2266

The major emphasis of The Career Center is to assist graduating SMU students and alumni in making career decisions and in locating full-time employment. The center coordinates interviewing schedules for recruiters from business, industry, government agencies, and graduate schools (approximately 2,000 interviews annually). Full-time, permanent job listings are also posted in the center, as well as part-time and summer employment listings.

Experienced career counselors are available in the center to assist students and alumni on an individual basis. Additionally, the center offers a complete series of workshops that cover career decision-making, interviewing techniques, and resume preparation. ACCESS (Alumni Career Contacts) is a database of more than 1000 who have volunteered to talk with students about career related issues.

The center maintains a library with reference material on career and graduate schools. A computerized guidance program connects students with occupations that match their skills, interests and values. Employee literature, annual reports, and employer directories are also available for student use.

Human Resource/Women's Center (H.R.W.C.)
 3116 Fondren Drive
 768-4792

The Human Resource Center provides a unique blend of personal and counseling services ensuring students to address personal concerns and translate them into action. The Center houses four student organizations: Students Over Traditional (SOT); the Campus YWCA; the Women's Interest Network (WIN); and the Student Gay, Lesbian, and Bisexual Student Organization (SGLBO). The Center also offers programs and services directed to the special needs of women, the 2-year-old SMU Women's Symposium, the Education of Women for Social and Political Leadership; personal counseling; and an extensive library on issues related to women, racism, and leadership.

SMU Volunteer

307 Hughes-Trigg Student Center
768-4400

The Office of SMU Volunteer provides SMU students with the opportunity to make a difference in the lives of others and enhance their education by volunteering in the Dallas community and beyond. Students can volunteer on a consistent basis for forty-one types of service projects. Student organizations Alpha Phi Omega Service Fraternity (APO) and the Mobilization of Volunteer Effort (MOVE) as well as the Alternative Spring Break program and Habitat for Humanity are also service groups students can be a part of through SMU Volunteer.

Housing and Residence Life

101 Board Hall
768-2400

The role of the Office of Housing and Residence Life is to provide a supportive educational and developmentally oriented community which offers students and staff opportunities to mature in areas of career, intellectual, interpersonal, moral, personal, physical, aesthetic, and leisure development. A number of special programs are provided to achieve this end. In addition to trained residence hall staff, there is a priority placed on faculty-student interaction outside the classroom. This often includes faculty member paired with individual residence hall floors to provide strong informal relationships.

Some of the other special programs that have been offered include academic group living, Wellness Lifestyle floors and the International House.

Student Tutorial Service

301 Hughes-Trigg Student Center
768-4599

The Student Tutorial Service sponsored by the Student Senate is designed to offer SMU students academic support through quality peer tutoring in many introductory and/or intermediate courses.

SMU Religious Life

316 Hughes-Trigg Student Center
768-4002

The Office of the Chaplain exists to serve people of all faiths and backgrounds and provides a broad range of services and programs for students, faculty and staff of the SMU community. The Chaplain and Assistant Chaplain are available for personal counseling to members of the university community.

The Office of the Chaplain serves as the coordinating center for all officially recognized religious organizations on campus. The Campus Ministry Council is made up of representatives for these organizations and meets regularly to communicate and cooperate regarding activities on campus. An inter-denominational Protestant service is held every Sunday at 11:00am at Perkins Chapel. Catholic Mass and an African American worship service are also held every Sunday at Perkins Chapel.

c. As a University of persons in an expression, it is to follow beverages the law or should apply of penalties d. All members of self-control and at all times in consistent with responsible social others. Intoxicating of university and recognition of this initiate disciplinary abdicate their responsibility to observe Conduct of which

2. Guidelines

Recognizing that it is not possible to foresee every contingency, the Administration sets forth the following guidelines for implementation:

- a. The University upholds the law; it recognizes the seriousness of the problems caused by beverage alcohol and stresses the role of conscience and personal responsibility in dealing with those problems. Violation of the law constitutes a violation of the Code. Violations of the Code and University policy will be grounds for University disciplinary action.
- b. The University prohibits the possession and consumption of alcoholic beverages on campus, with the exception of individual residential rooms of persons the age of 21 or older. Kegs and any other similar containers are not permitted anywhere on campus. The Faculty Club and the Alumni Center will continue to operate under special policies.
- c. SMU is located within the City of University Park, Texas, which is a "dry" area. By statute, "dry area" means it is illegal to sell alcoholic beverages in University Park. In addition, transportation and/or possession of more than 24 twelve-ounce bottles of beer, or more than one quart of hard liquor is considered prima facie evidence of intent to sell, and, therefore, evidence that the law has been violated. Alcoholic beverages that are transported into a dry area may not be transported back out of the

dry area. With the approval of the President or Vice President for Student Affairs, alcoholic beverages may, on exceptional occasions, be served on University property (including common areas of residence halls, fraternities, or sororities), subject to the University Guide and applicable laws of the State of Texas and the City of University Park. Such exceptions shall be for the purpose of hosting alumni, parents, or other visitors to campus. Faculty and staff receptions related to special campus or organizational events, such as lectures, are just in place to ensure that underage attendees are not served or consume alcoholic beverages. The charging of any admission fee or sale of advance tickets to any on-campus activity or event is prohibited. Alcohol is being served. Guidelines for the conduct of such exceptional occasions will be determined from time to time as may be deemed appropriate.

Sponsoring organizations may publicize on campus an off-campus event at which alcoholic beverages will be served or make tickets available for sale until the event is formally approved in writing by the Office of Student Activities. There are State laws governing events and philanthropic activities where alcohol is served or sold. Off-campus events must adhere to the following University guidelines:

- (1) For off-campus events where alcohol is served in a wet area, tickets to the event may be sold on campus only if the alcohol is sold separately at the event.
- (2) The price of the ticket may not include alcohol if the tickets are sold on campus.
- (3) Tickets for an event at which alcohol will be distributed free of charge can be sold on campus, provided the event will be held in a wet area. The Dallas Parks and Recreation Department does not permit sales on public property.
- (4) On-campus advertising of the event may not include reference, in any manner, to the sale or availability of alcohol. Off-campus event registration material is available from the Director of Student Activities in the Student Activity Center.

3. Hosting Guidelines

IN GENERAL: The following guidelines are required of all approved on-campus events where alcoholic beverages are to be served. Although the University does not sponsor or approve off-campus activities of students and/or student organizations involving alcohol, the following hosting guidelines are recommended for such events.

location requested. Activities that involve construction on campus will be subject to all pertinent policies contained in Section 117 and therefore will require at least 30 days notice. Programs or activities that require the usual set of chairs, tables, power hookups or advertising through temporary signs are subject to the following procedures:

- (1) Only one event may be held in a specific location at one time. Events scheduled for the same location must be located at least 100 yards apart.
- (2) Event must allow reasonable access and may not constrain access to any campus facility.
- (3) Event must conform to the size of the area in which it is placed and must not unreasonably inconvenience members of the University community or become an obstruction to normal activities.
- (4) If the event becomes disruptive of the operation of the University, it may be cancelled before or during the event by the Director of Student Activities.
- (5) A deposit may be required by the Physical Plant Department to assure compliance of all activities applied to this event by University departments. The amount will be determined by the Physical Plant Department.

c. Events requiring construction and/or more extensive work are subject to the following additional procedures:

- (1) Structures or events approved in the past may not block the emergency vehicle access lanes.
- (2) Structure must be located at least 20 feet from existing building.
- (3) Groups wishing to have events or structures on campus for more than a week must present rationale to approving officers. They will evaluate each request on its own merit and grant extended time periods when they feel the program warrants it.
- (4) Groups wishing to construct a temporary structure must contact the City of University Park to inquire as to the necessity for a Building Permit. If a building permit is required, groups must purchase a Building Permit and attach a copy to the request form. If no permit is required, the group will be responsible for obtaining written documentation from the city noting such and attaching same to the requested form.
- (5) A certificate of flame retardancy is required for all structures constructed on campus. Information pertaining to fire proofing can be obtained through the Physical Plant

Department. (6) Approval of construction projects with a permit requires that the project have fire extinguishers on the site, posting of warning signs, etc.

3. Use of the University Flag
a. The flagpole for use of flying the colors of the United States. Generally, no flag is permitted. Requests for other flags must be approved by the President or his/her designee.
b. The flag may be flown at half staff when a member of the University community dies, a public official dies, or when the President of the United States declares flags to be flown at half staff.
4. Loading of Buses or Campuses
Students or organizations loading buses on campus to transport the students to events off campus must load the bus when leaving campus and unload the bus when returning to campus from the DeLoach Center parking lot. Permission may be granted by the Director of Student Activities or bus to load and unload from other locations on campus. Request shall be made of the "Use of Campus Grounds" form. Alcohol beverages may not be loaded onto buses which they are on University property.

D. DRUGS

Every person subject to the jurisdiction of this Code shall be responsible for compliance with all local, state, and federal laws regarding controlled substances including, but not limited to, their use, sale, distribution, possession, or manufacture. Violation of any local, state, or federal law regarding controlled substances may subject the person to disciplinary proceedings in the University Judicial System without regard to any proceedings in local, state, or federal courts.

E. EMERGENCY EQUIPMENT

Tampering with or misuse of fire-fighting equipment, fire alarm boxes, emergency exits, warning devices, etc., or any hindrance of emergency procedures is a threat to the community and is grounds for immediate judicial action, fines, and other University response actions may be appropriate.

F. ELEVATOR

Tampering with elevators and/or elevator equipment such as forcing open the doors, riding outside the cab, or performing any other activity which endangers personal safety or affects the functioning of the elevator is strictly prohibited.

G. GAMBING

Every person subject to the jurisdiction of this code shall be in compliance with all local, state, and federal laws regarding gambling. Violations of any local, state, or federal law regarding gambling may subject the person to disciplinary proceedings in a local, state, or federal court without regard to any proceedings in a local, state, or federal court.

H. GUESTS/VISITORS

Any visitor who is not on the SMU campus for business must be a guest of a student, faculty member, or staff member.

1. Guests are subject to all applicable rules and policies of the University.
2. A guest must identify himself when called upon by a university official including residence staff and to identify his/her host.
3. The conduct of the guest of the University is the responsibility of the student serving as host.
4. See rules regarding Guests in Residence Halls (Section II D).
5. The University provides parking for guests. Members of the University community or the Department of Public Safety may obtain maps showing designated parking areas. Guests are subject to the same parking regulations as members of the SMU community.

I. HARASSMENT

1. The University will not tolerate the disrespect for the rights of anyone. It will maintain the University as a forum for the free expression of ideas under the laws of the state and nation. All members of the University community are protected from harassment, including but not limited to members according to their race, ethnicity, age, gender, disability, sexual orientation, and religion. Any words or acts deliberately designed to discriminate, degrade, demean, threaten, or otherwise interfere with another person's rightful activities will not be tolerated on the basis of the standards of the SMU community. Physical, psychological, verbal, and/or written acts directed towards an individual or group of individuals which rises to the level of "fighting words" are prohibited and therefore subject to judicial sanction. Due to the University's commitment to freedom of speech and expression, harassment is more than mere insensitivity or offensive conduct which creates an uncomfortable situation for certain members of the community.

- a. Students with complaints of harassment should report them to the Office of the Dean of Student Life or to the Affirmative Action Office.

b. Rights of the accused of harassment:

- (1) To decide whether he or she wishes to press charges.
- (2) To have a person of his or her choice accompany him or her during the disciplinary proceedings. Such person is present as moral support and must maintain the confidentiality of the parties.
- (3) To request to have his or her living arrangements (if in campus housing) modified pending the outcome of the judicial proceedings if the accused and the accuser live near one another.
- (4) To remain present during the proceedings.
- (5) To make an "accused impact statement" during the sentencing stage, only after guilt or innocence has been found.
- (6) To be informed immediately of the outcome of the proceedings, yet remaining bound by the standards of confidentiality that apply to all participants in the hearing proceedings, regarding the outcome.
- (7) To have the nature of the alleged offense be kept confidential during the preliminary interviewing of the witnesses.

c. Rights of the accused of harassment:

- (1) To be informed at the time of the complaint before the case proceeds to the judicial hearing proceedings, if there is sufficient evidence to be forwarded with disciplinary proceedings.
- (2) To have a person of his or her choice accompany him or her during the disciplinary proceedings. Such person is present as moral support and must maintain the confidentiality of the parties.
- (3) To request to have his or her living arrangements (if in campus housing) modified pending the outcome of the judicial proceedings if the accused and the accuser live near one another.
- (4) To remain present during the proceedings.
- (5) To make an "accused impact statement" during the sentencing stage, only after guilt or innocence has been found.
- (6) To be informed immediately of the outcome of the proceedings, yet remaining bound by the standards of confidentiality that apply to all participants in the hearing proceedings, regarding the outcome.
- (7) To have the nature of the alleged offense be kept confidential during the preliminary interviewing of witnesses.

2. Sexual harassment means the following:

(1) To include the following:

- (a) Sexual harassment includes such behavior as:
 - (i) requests for sexual favors;
 - (ii) other verbal or physical conduct of a sexual nature directed toward an employee, student or applicant, particularly when the conduct is of a discriminatory nature or is based on sex;
 - (iii) unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature directed toward an employee, student or applicant, particularly when the conduct is of a discriminatory nature or is based on sex;
- (b) Students who receive complaints of student sexual harassment should report such complaints to the Office of the Student Life.
- (c) Students who receive complaints of faculty sexual harassment should report such complaints to the Affirmative Action Office.
- (d) The rights of the accuser of sexual harassment and the accused of harassment are the same as an individual.
- (1) Neither the accuser nor the accused of harassment should have his or her sexual history discussed during the hearing.
- (e) The rights of the accuser of sexual harassment and the accused of harassment are the same as an individual.
- (1) Neither the accuser nor the accused of harassment should have his or her sexual history discussed during the hearing.

J. H. ZING

This is taken from the Texas State statute, SCHOOLS-HAZING OFFENSES, CHAPTER 10, L.S.B. NO. 24. The university reserves the right to initiate disciplinary action when individuals and groups neglect or abdicate their responsibility to observe the Student Code of conduct of which this policy is a part.

AN ACT relating to offenses relating to hazing at or in connection with an educational institution; BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Sections 4.01 through 4.50, Education Code, are amended to read as follows: Subchapter A, Chapter 4, Education Code, is amended by adding a subchapter designation immediately after the chapter heading to read as follows:

SUBCHAPTER A. GENERAL PROVISIONS

SECTION 1. Chapter 4, Education Code, as amended, is amended by adding subchapter B to read as follows:

SUBCHAPTER B. HAZING

SECTION 1. DEFINITIONS. In this subchapter:

- (1) "Educational institution" means a public or private:
 - (A) high school; or
 - (B) college, university, or other postsecondary educational establishment.
- (2) "Pledge" means any person who has been accepted, is considering an offer of membership from, or is in the process of qualifying for membership in an organization.
- (3) "Pledging" means any activity related to becoming a member of an organization.
- (4) "Student" means any person who: (A) is registered in attendance at an educational institution; (B) has been accepted for admission at the educational institution where the hazing incident occurs; or (C) intends to attend an educational institution during any of its regular sessions after a period of scheduled vacation.
- (5) "Organization" means a fraternity, sorority, association, corporation, order, society, cooperative, club or service, social, or similar group, whose members are primarily students at an educational institution.
- (6) "Hazing" means any intentional, knowing, or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in any organization whose members are or include students at an educational institution.

The term includes but is not limited to:

- (A) any type of physical brutality, such as whipping, beating, striking, branding, electronic shocking, placing of a harmful substance on the body, or similar activity;
- (B) any type of physical activity, such as sleep deprivation, exposure to the elements, confinement in a small space, calisthenics, or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;

Section 1.17. REPORTING BY MEMBERS OF AUTHORITIES. A student who has been subjected to hazing activities may be reported to police or other law enforcement.

- K. Noise
- The following procedure will require any activities which have the potential for excessive noise, and activities which involve sound amplification.
1. All major events must be approved by the Office of Student Activities. General large, outdoor events will be approved only on weekends; however, permission may be granted at other times for spirit-related activities. Events that do not disturb the campus in surrounding facilities.
 2. All outdoor event which involves amplification equipment must be approved by the Office of Student Activities.
 3. A noise level of external or interior which creates or causes an unreasonable or offensive noise level, given the time of day or the property at the source of the noise is prohibited. Those producing such unreasonable or offensive noise can be required to cease.
 4. Any noise level that creates or causes an unreasonable or offensive noise level, given the time of day or the property at the source of the noise is prohibited. Those producing such unreasonable or offensive noise can be required to cease.
 5. Violations may be referred for judicial action.

L. OFFICIAL NOTICES

1. Students shall respond immediately to a reasonable request from any university official, who properly identifies himself/herself as such.
2. When asked for their ID cards, students are required to surrender their student ID card and to comply with the request of the officer, administrator, staff, or faculty member.
3. If, after responding, a student feels that the authority made an unfair request, he/she may submit a formal complaint to the Student Senate Student Issues Committee and/or the Dean of Student Life.
4. Students shall respond promptly to all correspondence from the University and its officials. All correspondence is sent to the address the student has provided the University Registrar. The University will consider notice served if delivered to the address provided the Registrar. Students have a responsibility to maintain a current address on file with the Registrar's Office at all times.

PROTEST AND DEMONSTRATION

1. Demonstrations may take place on campus provided that: a. A permit is obtained from the Registrar; b. The demonstration does not interfere with the normal function of the University; c. The rights of other students are not violated; d. The demonstrators are encouraged to use the proper channels of communication; e. Appropriate persons are notified in advance of demonstrating; f. The group or its representative must abide by all University rules; g. The demonstrators reserve the right to order the closing of the campus.

2. Students are encouraged to use the proper channels of communication. Appropriate persons are notified in advance of demonstrating. The group or its representative must abide by all University rules. The demonstrators reserve the right to order the closing of the campus.

3. The University reserves the right to order the closing of the campus.

4. The University reserves the right to order the closing of the campus.

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8. The University reserves the right to order the closing of the campus.

9. The University reserves the right to order the closing of the campus.

10. The University reserves the right to order the closing of the campus.

SALES, DISTRIBUTIONS AND SOLECITATIONS

1. Solicitation of off-campus honoraria and merchandise, must be approved by the Registrar for Development and Finance.
2. Prohibited Solicitations: a. Solicitation, sale or offer of any products, goods, services, or other items on campus is subject to prior authorization from the Registrar or his/her designee, and must be conducted in accordance with regulations established by the University. For purposes of regulation, distribution is defined as any sale or offer of goods or services for the purpose of securing a profit for the benefit of an individual or group. b. Solicitation, sale or offer of goods and/or it is determined that the activity is necessary for the purpose of the University. c. Commercial activity is defined as any sale or offer of goods or services for the purpose of securing a profit for the benefit of any non-profit organization (fund-raising activities of campus organizations are treated as non-commercial activities). If any portion of the proceeds from such sales is used to the

6. Sponsors of the SMU community organization or university department will be used and a copy of the activities.

O. SIGNS

1. All signs must be the name of the sponsoring individual, organization, or department.
2. No sign or poster may be placed on each bulletin board.
3. Signs may not be larger than 24 in. x 24 in.
4. Posters, flyers, or messages must be posted on appropriate bulletin boards or for that purpose.
5. No signs or materials must be approved for posting and services before posted.
6. All signs must be stamped in the Student Activity Center.
7. Good judgment should be exercised in the content of signs. Signs should not be in bad taste or be blatantly offensive on campus as judged by the Director of Student Activities. Signs shall not make any reference to the availability of alcoholic beverages. Creation of material on clothing must comply to policies of this section.
8. Signs are permitted on glass, brick, painted, vinyl, or papered walls, or wood surfaces. Signs may be posted on bulletin boards using fasteners. (See Section II, C for residence hall policies.)
9. Policies governing posting of signs in specific areas of campus are as follows:

- a. Residence Halls (See Section II, C for Residence Hall policy.)
- b. Hughes-Trigg Student Center
 - (1) Signs can measure no bigger than 2' x 6' or 3' x 4'.
 - (2) Signs must have smooth edges and be attached by masking tape.
 - (3) Event signs must show name of sponsoring group and be stamped by the Activity Center staff.
 - (4) Signs for the sale of goods and services are stamped at the Main Desk.

- (5) Groups are responsible for posting their own signs.
- (6) All signs will be removed by the Student Center staff every Sunday night.
- (7) Signs posted in violation of these policies will be removed by Student Center staff. Groups created by violating sign policy will lose their privileges to post.
- (8) Signs may not be posted on stairwell landing, north wall of Post Office, and west wall outside Post Office.

c. Signs Posted Outside of Buildings

- (1) Signs or decorations may not be attached to any building exterior or tree.
- (2) Any posting of signs or decorations outside the campus buildings must be approved by the Director of Student Activities or his/her designee. Signs may not be posted on green lamp posts, trash cans, grounds, fields, signs, etc.
- (3) If a sign or display is larger than a small, temporary one, the grounds section of the Physical Plant Department must be notified in order to provide safe and proper erection of the display.

10. Failure to comply with these rules may result in removal of signs without warning and referral of the sponsoring group to the judicial officer.

P. SMOKING RESTRICTIONS ON CAMPUS

1. Smoking is strictly prohibited in all places of formal instruction on campus, including but not limited to classrooms, laboratories, lecture halls, auditoriums, and all hallways within campus buildings, unless specifically "Smoking Permitted" notices are posted in such places.
2. Smoking in dining areas shall be permitted only in designated areas. A violation of these regulations may be asked to leave the cafeteria and must do so when requested. A repeat violation shall result in a revocation of all dining hall privileges for that person. This process shall be handled by Level I Judiciary.
3. Smoking is prohibited in the Hughes-Trigg Student Center.

Q. SPEAKERS POLICY

Any member of the student body, or any individual who is sponsored by a chartered student organization may address any group on campus, subject only to reasonable regulations for time, place, and manner. These regulations are not imposed to prohibit any speaker except in the rare

circumstances when it is shown that the speaker contributes to a clear and present danger of disruption or violence. This determination is to be made by the person in charge of the activity. Applications should be presented to the Director of Student Activities.

Organizations having speakers for regularly scheduled meetings are not required to make special arrangements beyond the normal scheduling of the use of the facility.

R. WEAPON

1. Students are prohibited from the use and possession of dangerous weapons or facsimiles of dangerous weapons on university property. These items include but are not limited to:

- a. Firearms
- b. Explosives
- c. Firearms
- d. Dangerous weapons
- e. Incendiary Devices
- f. Crossbows
- g. Pellet guns, air guns, and/or paint guns
- h. Blowguns
- i. Stun guns
- j. Swords or other sharp blades
- k. Nunchucks
- l. Throw stars
- m. Spears
- n. Tear gas (this does not include self defense sprays readily sold over the counter for personal defense)
- o. Look-alike facsimiles or toys

2. Student-owned sporting firearms or other weapons (including all B.B. and pellet guns) must be registered and stored through arrangements with the SMU Department of Public Safety.

3. Any violation of this policy is considered a serious offense, and will be dealt with accordingly by:

- a. SMU Department of Public Safety
- b. SMU Judiciary
- c. Office of the Dean of Student Life

4. Members duly authorized by University or other accredited law enforcement offices may carry firearms in performance of their duty.

5. If weapons or reasonable facsimile of weapons are used, pursuit and attack games including but not limited to Gotcha, Assassin, war games, and Dungeons & Dragons, are not permitted on campus.

II. POLICIES RELATING TO RESIDENCE HALLS

The University community establishes and maintains residence halls with the intent of enhancing student life and providing a learning environment while using large numbers of students. It is necessary to provide some guidelines which establish minimum expectations for the behavior of residents.

If a student is to respect the privacy of other students, appropriate self-discipline is required via administrative action and/or judicial action. The Office of Housing and Residence Life (OHR) will decide which track would be most productive. In multiple simultaneous situations as well as severe infractions and usually result in a stronger response (e.g. Level 1). Consult your Residence Hall staff if you have any questions.

Examples of residence hall regulations, potential administrative action via the Office of Housing and Residence Life and potential judicial action via the University Judiciary follow the policies listed below. Actions at this level may include, but are not limited to these descriptions.

A. ALCOHOL

1. All provisions of the University Alcohol Policy apply to the residence halls. While not inclusive of the total University Alcohol Policy, some examples of violations of this policy are: a) public intoxication, b) underage possession of alcoholic beverages, and c) underage consumption of alcoholic beverages.

2. Cans, beer balls or any other similar containers are allowed in residence halls.

The University prohibits the use of alcoholic beverages in all public places on campus. Some examples of public areas include, but are not limited to: dining areas, stairways, bathrooms, lounges, basements, hallways, laundry rooms, computer rooms, and entrance lobbies of the residence halls.

B. BICYCLES

Students may not keep bicycles, mopeds, or motorcycles in their rooms or in the entrance areas or secured to railings at the entrance of buildings. Bicycle lockers (outside storage bins) are available for rent (on a first come, first serve basis) from the Office of Housing and Residence Life during the year.

Gasoline-powered vehicles are not permitted in residence hall at any time, and must be parked at least 15 feet from the exterior of any University building.

Sanctions may range from administrative action and warning to judicial action and cancellation of the Housing Contract.

C. BUILDING LOCK POLICY

The Office of Housing and Residence Life has established a policy of the residence halls are locked 24 hours daily. The purpose of this policy is the purpose of this policy will be received a fine of \$100. In addition, removal from the residence hall by non-residents or individuals who are not guests may be subject to

D. ELEVATORS

Tampering with elevators and/or elevator equipment such as forcing open the doors, pulling outside the cab, or performing any other activity which endangers personal safety or affects the functioning of the elevator is strictly prohibited. A student found responsible is subject to expulsion from the University.

E. EMERGENCY EXIT POLICY

Each SMU residence hall has a number of designated emergency exits which are to be used for emergency purposes only. Students found using these doors for non-emergency purposes will be subject to a mandatory \$100.00 fine, and possible disciplinary action. Any student who knowingly tampers with the lock mechanism or alarm mechanism on an Emergency Exit will be subject to a \$250.00 fine and possible removal from the residence hall via administrative action.

F. ESCORT

In all undergraduate residence halls, it is necessary for a guest to be escorted by the hall resident s/he is visiting. On leaving the room, the guest must be escorted to the lobby. Residents are responsible for the actions of their guests. All participants in visitation must abide by the guest policy.

Sanctions may range from administrative action and warning to judicial action and cancellation of the Housing Contract.

G. FAILURE TO RESPOND/VERBAL ABUSE

All provisions of the Office of Housing and Residence Life Notices of Policy apply in the residence hall. Failure to respond to and/or verbal abuse of a staff member will result in additional judicial action.

Sanctions may range from Level I judicial action to Level II judicial action and cancellation of the Housing Contract.

H. GUESTS

Guests of the same sex may stay in the residence rooms with permission of both roommates and the Hall Director. Students are responsible for the actions of their guests (i.e. policy violations, vandalism, etc.) There will be no charge if the guest stays in the occupied bed of a resident; however, permission must also be obtained from the absent resident prior to the guest's arrival. Guests may not stay longer than three nights without special permission from the Office of Housing and Residence Life. Residents hosting a guest must accompany their guest within the Residence Hall at all times. Guests may not stay overnight in any public area of the residence halls.

I. HALL SPORTS

Any sports activities within the residence halls that could potentially cause damages to University property in the residence halls, intentional or not, are prohibited and may result in disciplinary action.

Sanctions may range from administrative action and liability for damage costs to Level II judicial action and cancellation of the Housing Contract.

J. ILLEGAL DRUGS

All incidents will be referred to Level II judicial board with sanctions ranging from removal from the residence hall community to expulsion from the University.

K. NOISE

The hours from 7:00 p.m. to 7:00 a.m. are the official minimum daily quiet hours for students living in residence halls. The hours from 10:00 p.m. to 10:00 a.m. are the official minimum weekend (Friday and Saturday) quiet hours for the students living in the residence halls. The atmosphere at these times should be conducive to sleep or study. This is to be observed by all students and their guests. Actual time frames for quiet hours may be altered by Floor Community Unit Agreement with the understanding that

case floor must have a minimum of 12 continuous hours of quiet per day. Residents of quiet hours are prohibited from studying or sleeping in their rooms. Residents may take any necessary actions to ensure the safety of themselves and other residents in the Housing Contract.

L. PETS

Residents are allowed to have pets in their residence halls, except for dogs and cats. Residents must obtain a permit from the Office of Housing and Residence Life. The University will not be held responsible for damage to equipment or injury to animals. Sanctions may range from administrative action and cancellation of the Housing Contract.

M. PROPERTY DAMAGE/VANDALISM

Residents are prohibited from causing damage to any University property in the residence halls which will result in disciplinary action. Sanctions may range from administrative action and liability for damage to \$500 fine; to Level II judicial action and cancellation of the Housing Contract.

N. RESIDENCE HALL COMMON AREAS/LOUNGES

Residence Hall Lounges and/or common areas may be used only by residents of that particular building and their individual guests. Group meetings may be held in common areas/lounges only if sponsored by Residence Hall staff or the Residence Hall Association.

Removal of University Furniture from room or common areas is prohibited.

Sanctions may range from administrative action and liability for damage costs, to Level II judicial action and cancellation of the Housing Contract.

O. ROOM ENTRY BY RESIDENCE HALL STAFF

While respecting privacy, the right to enter and/or inspect rooms at times convenient to this staff or authorized agents is unconditionally reserved by the University. The University also reserves the right to make repairs and redecorations at times convenient to its staff.

Some examples in which a Residence Hall staff member may enter a key to an individual student room are upon request of the occupant or in instances where a member believes a violation of University policy has occurred, during a Fire Alarm evacuation, and when the safety and/or well-being of an individual is believed to be in question.

P. HEALTH, SAFETY, SECURITY, AND FIRE REGULATIONS

Beside being responsible for holding all Federal, State and local laws and regulations, students and their guests are responsible for knowing, understanding, and upholding University regulations regarding fire safety and building security. Policies pertaining to security and prevention may be obtained from either the SNU Department of Public Safety or the Office of Housing and Residence Life. A breach of any of the policies referred to herein, whether or not they are specifically mentioned in this Code, may subject the student to judicial proceedings for disciplinary action and/or removal from the residence hall by administrative action. Throwing things from Residence Hall windows is prohibited.

Failure to Evacuate during a Fire Alarm

Sanctions may range from Level II judicial action, to Level II judicial action and cancellation of the Housing Contract.

Fireworks

Sanctions may range from Level II judicial action, to Level II judicial action and cancellation of Housing Contract.

Tampering with Fire-Safety Equipment/Fire Alarm Systems:

Sanctions may range from Level II judicial action, \$250 fine and referral to University Park Fire Marshal to Level II judicial action and suspension from the University.

Incendiary Devices (including, but not limited to, candles and incense):

Sanctions may range from Level I judicial action and liability for damage cost, to Level II judicial action and suspension from the University.

Items that violate fire and safety regulations are subject to confiscation. Upon student request and departure from the university, the item(s) may be returned. The University will take reasonable care of the items but is not responsible for the item or condition of the item upon its return.

Use of emergency exit during non-emergency situation/Use of non-designated entrances or exits from residence halls:

Sanctions may range from Level I judicial action and \$100 fine, to Level II judicial action and suspension from the University.

- b. Can be for mailbox in the Student Activity Center Space assigned when available.
2. Responsibilities of Listed Organizations:
- Information of the Coordinator of Student Organizations, or the group's leadership, must be maintained in records of the group that is inactive for two consecutive years.
 - If a student activity fee must be maintained in records of the organization, the fee must be approved by the Student Senate Committee and the Student Senate.
 - Responsibility for all programs or events sponsored by student organizations must be reported to the Associate Director of Student Activities a minimum of fourteen (14) days prior to the event.
- Changes in the function should be reported to the Coordinator of Student Organizations.
 - If an event is judged to threaten the health, safety, or property of members of the SMU community, the request for scheduling will be denied until it can be referred through university judiciary.
 - Any contract that is to be entered into by an organization, including student activities, must be reviewed by the Office of Vice President for Student Affairs and signed by the Vice President for Student Affairs or other office of the University authorized to sign contracts on behalf of the University. Contracts to be signed for an event sponsored by the organization must be sent to the Vice President for Student Affairs (30) days prior to the date of the event.
 - Neither the Students' Association, the Student Government, nor the University is liable for the debts incurred by a Listed Organization.
 - Equipment purchased with Students' Association funds is the property of the Students' Association upon request.

CHARTERED ORGANIZATIONS

Chartered status is for student organizations that have more privileges than those associated with Listed Organizations.

A request for Chartered status of a new organization may be made to the Student Senate Organizations Committee once during an academic year. This request can be made at any time during the fall and spring semesters. The Student Senate has the authority to deny or remove Chartered status from any organization not in compliance with one or more of the stated privileges and responsibilities or any other rule set forth in this Code or established by the University. If Chartered status is ever removed from an organization through action of the Senate or the organization, all privileges granted to Chartered organizations are forfeited. Following removal of

- Chartered status, such as application for Chartered status, is subject to the same procedures outlined in this Code.
1. Process of Chartering a New Student Organization:
- An application for Chartered status must be filed with the Student Senate Organizations Committee.
 - The organization must be in compliance with items 'a' through 'g' under "Chartered Organizations" (II, C, a-g) at the time of application.
 - The organization must schedule and attend an interview with the Senate Organizations Committee.
 - The next scheduled Senate meeting following the Organizations Committee review will present the organization seeking to be chartered. The Senate will vote on Chartered status at the next meeting.
 - Organizations wishing to request modification during the fall or Spring semester must request prior to the standard application deadline.
2. Privileges of Chartered Organizations:
- May include "SMU" or "Southern Methodist University" as part of the organization's name, however, the organization may not under any circumstances use the name "SMU" or "Southern Methodist University" in such a way as to represent others that the organization is the University (e.g. when negotiating or signing contracts).
 - May petition for office space in the Student Center through the Student Center Governing Board.
 - Will be assigned a mailbox in the Student Activity Center through which all official communication with the organization will be conducted.
3. Responsibilities of Chartered Organizations:
- The purpose of the organization must be consistent with the goals and philosophies of Southern Methodist University.
 - Membership must be open to all members of the SMU student body without respect to sex, sexual orientation, race, creed, disability or national origin. This applies to all groups with the exception of those organizations specifically exempted in Title IX of the Educational Amendments of 1972. Organizations may establish additional membership and academic eligibility for their organization.
 - The majority of members must be SMU students. (Majority is defined as fifty percent plus one)
 - All persons holding office must be currently enrolled full-time students and may not be on academic probation. Each organization is expected to include within its constitution and/or bylaws additional

ademics require... Every Charter... The organization... Religious organizations... MC. (Charter... Group design... Participating in... Activity of Sport... Adherence to... Organization. Pol... Senate. Changes... The organization... Be represented... Spring semester... k. To continue... must have its... Student Organiz... update form w... weeks of chang... l. If Chartered... and inter-term... Senate Organiz... organization's status... m. Have all funds... the guidelines... (1) Organization... (a) All funds... (b) All appropriated... (c) All revenue...

to hold off... an SMU fac... not have the... or bylaws m... be on file... a written... y Council (C... C) before... Generally... CMC con... dered, new... a written... rnered must... y Council (C... C) before... CMC con... dered, new... participate as... g monthly CMC... meetings).... have waivers... ability for... or before... ue to the un... nature and... imposed... activities... statement of... use of the... n ac... he Student... of purpose... in two weeks... re Organi... ch fall and

(If a Chartered organization... Neither the Student... University is able... (All equipment... the property of... must be... (2) Organizations... maintain a fund... must, however... Comptroller... n. Any programs... schedule throu... (14) day prior... (1) Changes... Student Organiz... (2) If an event... members of the... denied until it... o. A contract... University funds... Office of Vice... President for... authorized to... signed for an... President for... event.

D. STUDENT ACTIVITY FEE ALLOCATION

Student activity fees are to be used to support programs and services for the benefit of the SMU student body. Student activity fees may be applied for through the Senate Appropriation Committee for review and recommendation to the Student Senate. To be eligible to apply for funds, one must be a Chartered Student Organization or, for non-student organizations, be sponsored by an SMU academic or administrative department and be determined by the Vice President for Student Affairs as having a legitimate relationship with the University. This "legitimate relationship" exists when the requesting organization has, in the opinion of the Vice President for Student Affairs, a sufficiently similar academic or programmatic purpose as the sponsoring academic or administrative department. Funds allocated through this process are subject to guidelines approved by the Student Senate. These include but are not limited to accounting for all expenditures through documentation filed with the Student's Association Comptroller

4. Exceptions to the eligibility requirements for rush applications may be made to the Vice President for Student Affairs through the Coordinator of Greek Affairs.

B. EXPANSION OF THE GREEK SYSTEM

Procedure for expansion of the Greek system at SMU shall be specified in the Greek System Expansion Policy. Any questions regarding expansion should be directed to the Coordinator of Greek Affairs.

C. POLICIES PERTAINING TO GREEK HOUSING

1. Room and Board Payment

Any student signing a residence contract or sublease to live in Greek housing understands and agrees that the student's University records, including diploma and transcript, and the right to be readmitted to SMU may be withheld if the student is in arrears in board payment.

2. Alcohol

See "Alcohol Policy", Section I.

3. Bicycles and Motorcycles

See "Bicycle", Section II.

4. Pets

No pets are allowed in the Greek houses except guide dogs and fish. Fish are allowed with the use of suitable equipment. The University will not be held responsible for damage to equipment or injury to fish.

5. Fire and Safety Regulations

Each chapter President is responsible for informing members living in their chapter house of the Fire and Safety Manual and all procedures contained in the manual and to be followed by members who live in each Greek House. Of special note, each chapter in the Greek housing system must hold a fire drill within the first month of classes during each long semester. (Fall & Spring)

6. Visitation

Visitation hours are to be decided upon by each house. Cohabitation is not permitted in any of the Greek houses. Greek groups who are hosting guests or visitors for more than five (5) days should notify the Coordinator of Greek Affairs. Non-students may not live in Greek housing without the written consent of the University, requested through the Vice President for Student Affairs.

POLICIES PERTAINING TO STUDENT GROUPS AND ORGANIZATIONS

A student group or organization is any group as defined by section III and V of this Code as well as any organization approved by the President of SMU.

A student group and organization may be charged with violations of the Code by those associated with the organization who have received the tacit or overt consent or encouragement of the organization or of the organization's leaders, officers, or spokespersons.

D. A student organization may be directed by the Vice President for Student Affairs or designee to take appropriate action designed to prevent or end violations of this Code by the organization. Failure of the organization to make reasonable efforts to comply with the Vice President or his/her designee's directive shall be considered a violation of the Code.

E. Sanctions for group or organization misconduct may include revocation or denial of recognition or registrations, as well as other appropriate sanctions as indicated under Disciplinary Sanctions, page 137.

THE UNIVERSITY JUDICIAL CODE

INTRODUCTION

Responsibility for student discipline is vested in the President and the University Judicial Council. Upon the recommendation of the University Judicial Council, the President has accepted the following document at SMU.

SECTION ONE

I. PHILOSOPHY AND PURPOSE

The University is a complex institution. It is distinctive from any other university and is the focus of its own life. The University is also a private institution. Admission and attendance are based on the assumption that the applicant who has voluntarily enrolled in the institution shares the university's values and goals. The student's values and goals are the privilege of attendance can be shared. The University is a community. The judiciary is a fair disciplinary procedure for the accused individual and to help enforce the behavior requirements deemed necessary to an academic institution. It exists to protect the balance between the rights of the individual and the University community as a whole.

Because of the nature of SMU, the emphasis is on behavior change. For the same reasons, the judiciary is not a system of antagonists seeking to best one another. It is more a community seeking to determine if error has occurred and if so, deciding how best to act in the future. Its watchwords are: serious in purpose, considerate in process, appropriate in response.

II. JUDICIAL CODE

Members of the University Judiciary pledge themselves to the following code:
 To insure that the policies of the University are maintained by conducting a fair hearing of violations of rules and policies of the University;
 To provide an appropriate response and, as needed, penalize persons found responsible for violations of university regulations and policies;
 To maintain an impartiality about the matter and/or person under consideration, and when unable to do so, readily withdraw from the consideration of that matter;

To that act, as an advocate for students nor for the University but consider the needs of all students and student groups and the interests of the University community as a whole;

To obtain a confidential report of details pertinent to a matter and all persons related to a hearing, and refrain from comment on actions of persons involved in judicial hearings.

To participate in training sessions and meetings of the judicial council; which would normally include a fall training session and ongoing in-service programs.

To adhere to all provisions of the judicial code. Members charged in violation of the code or with a criminal offense may be suspended from the University Judicial Council from a recommendation of the Judicial Coordinator.

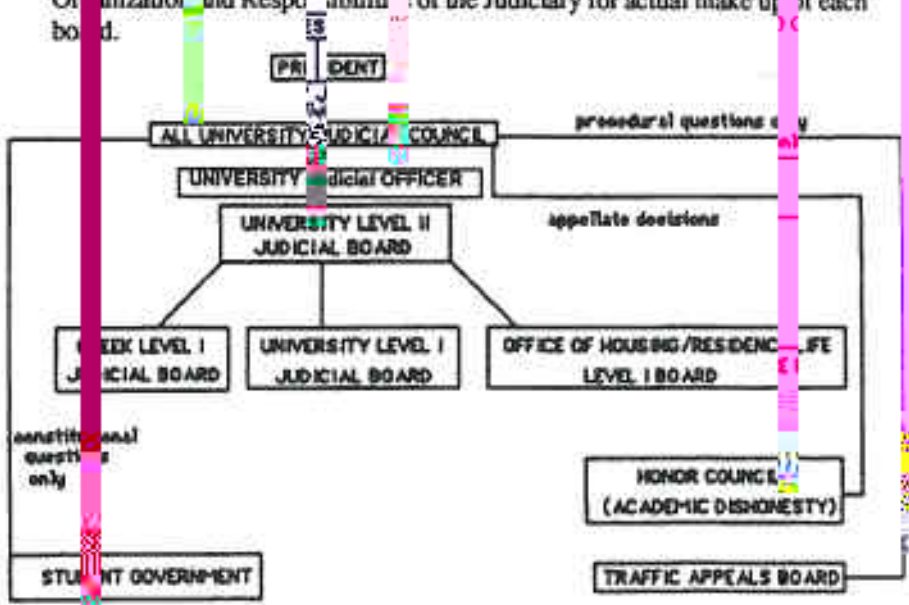
Members who may have been approached by other persons in an attempt to influence a judicial decision shall report such activity to the chair of the judicial council and the Office of Student Life.

Board members who are unable to meet the requirements of the judicial system shall inform the Judicial Coordinator and submit a letter of resignation to the University Judicial Council.

SECTION TWO

I. OUTLINE OF THE JUDICIAL SYSTEM

This outline provides a basic overview of the judicial system and a quick guide to the responsibility of the various parts. For an accurate understanding of any part of the system, one must review the pertinent detailed text in the remainder of this section. The majority of representatives on all boards are students. See the Organization and Responsibility of the Judiciary for actual make-up of each board.



II. THE ORGANIZATION AND RESPONSIBILITIES OF THE JUDICIAL SYSTEM

Delegation of Authority
The Vice President for Student Affairs may delegate any part of his/her authority from time to time, to any person or persons, who ever in these procedures the Vice President for Student Affairs designates by the University Judicial Council. This person or persons referred to as a University Judicial Officer.

Selective Hearing Board Members
The selection of members and the procedures to be used in the responsibility of the University Judicial Council will all insure an equal opportunity to all candidates and establish and maintain criteria appropriate to the positions and boards for which persons are being considered.

Level I Hearing Boards
There are four places in which a Level I hearing or its equivalent may occur:

(1) The University Hearing Boards
Three students comprise a Level I hearing board. A Level I Board handles incidents originating within its jurisdiction assigned by the Office of Student Life. The University Judicial Board shall appoint, each year, undergraduate students to serve as student judiciary members. At least one of these students shall be designated as permanent chairperson for the Level I Board. These students shall be listed alphabetically by surnames on two lists, one for the chairperson(s), the other for the remaining students. The first two on the students' list, along with the first person on the chairpersons' list, will constitute the hearing board for the first case assigned. The next case assigned to Level I will receive a board composed of the next two students on the student list and the next chairperson listed, and so on in rotation as each new case is assigned.

At the discretion of a University Judicial Officer or when the Level I Boards are not in session, the case may be heard administratively.

Appeals from a University Level I hearing go to the University Level II Board.

(2) Office of Residence Life Judicial Boards
Three to five students comprise a Level II Residence Life Hearing Board. A Level I Residence Life Board handles incidents originating in the residence halls or involving undergraduate residential students. The Office of Residence Life shall appoint, each year, undergraduate students to serve as student judiciary members. At least one of these students shall be designated as permanent chairperson for the board. Selection of members to serve on the boards will be the same as for the University Level I Boards.



At the discretion of the University Judicial Officer or when the Greek Judicial Board is not in session, the case may be heard administratively.

(3) The Greek Judicial Board
The Greek Judicial Board is a joint board composed of representatives from the fraternities, chapters, and the National Pan-Hellenic Council (NPHC). Each chapter or fraternity nominates up to three members of the board. The board is selected through an interview process. The board is composed of three members, the Vice President of the University Judicial Board, and the University Judicial Board Coordinator.

The Greek Judicial Board maintains two lists, one for the fraternities and one for the chapters. The first two on the fraternities' list, along with the first two on the chapters' list, will constitute the hearing board for the first case assigned. The next case assigned to the Greek Judicial Board will receive a board composed of the next two fraternity representatives, an on-rotation chapter representative, and the University Judicial Board Coordinator.

At the discretion of the University Judicial Officer or when the Greek Judicial Board is not in session, the case may be heard administratively.

The Greek Judicial Board hears cases of alleged violation of the Student Code by members of the NPHC. Student Code violations are referred to University Level II Boards.

Appeals from a University Level I Board hearing go to the University Level II Judicial Board.

(4) The Traffic Appeals Board
The President will appoint, in consultation with the University Judicial Council, the chairperson, four faculty members, four students, and one administrator to serve each year. A hearing can be held by three of the members with faculty and students represented. This board will hear cases appropriate to the traffic and safety office for registered vehicles only.

Appeals of Traffic Board decisions to the University Judicial Council are limited to questions of procedure or policy of the Traffic Appeals Board. Questions of fact concerning the citation itself are resolved by the Traffic Appeals Board and are not subject to further appeal.

University Level II Hearing Boards
Level II Boards are comprised of three students, one faculty, and one administrator. A Level II hearing board will act as an appeal board for cases from Level I and as a hearing board for new cases assigned to them. Such cases

1 Administrative Board of the Judiciary: As such, it is responsible for the judicial hearing boards and the operating decisions regarding the administration of majority of members present at UJC

2 Level I Appellate Board: The members of such an appellate board shall consist of seven (7) members. At least one member shall be a faculty member, one student, and one administrator. The board convenes solely for the purpose of hearing appeals from the Honor Council Hearing Boards, Level II and Serious Offense Boards.

3 Level II Appellate Board: The members of such an appellate board shall be limited to the staff of the Appeals Board. Questions of procedure or policy shall be resolved by the Traffic Appeals Board and are not subject to appeal.

4 Student Government Constitution: Constitutional questions concerning the Student Government may be brought as a writ of habeas corpus to the Council for consideration. The Council agrees to hear the question, it will meet as a Level III Board and a binding decision will be rendered. The writ may originate from any student government officer or by referendum of the student body.

5 Special Investigative Authority: The University Judicial Council has the power to name a Special Investigative Committee in cases in which an alleged offense presents a highly volatile context: e.g. group tensions, sex discrimination or an inter-racial situation. The powers of the Special Investigative Committee shall be defined at the time of its appointment by the University Judicial Council. Both the students who bring a charge and those accused shall submit to the Vice President for Student Affairs the names of persons within the SMU community, who are not involved in the incident, to serve on the Special Investigative Committee. The office of the Vice President for Student Affairs shall appoint a fifth member to the Committee and shall select one of the five as chairperson. The Special Investigative Committee will act in an advisory capacity to the appropriate judiciary hearing board to which the case is assigned. Any of the parties involved may petition the University Judicial Council for the establishment of a Special Investigative Committee and the Council shall determine its necessity.

6 Level III Appellate Board: The members of such an appellate board shall consist of seven (7) members. At least one member shall be a faculty member, one student, and one administrator. The board convenes solely for the purpose of hearing appeals from the Honor Council Hearing Boards, Level II and Serious Offense Boards.

7 Level IV Appellate Board: The members of such an appellate board shall be limited to the staff of the Appeals Board. Questions of procedure or policy shall be resolved by the Traffic Appeals Board and are not subject to appeal.

8 Student Government Constitution: Constitutional questions concerning the Student Government may be brought as a writ of habeas corpus to the Council for consideration. The Council agrees to hear the question, it will meet as a Level III Board and a binding decision will be rendered. The writ may originate from any student government officer or by referendum of the student body.

9 Special Investigative Authority: The University Judicial Council has the power to name a Special Investigative Committee in cases in which an alleged offense presents a highly volatile context: e.g. group tensions, sex discrimination or an inter-racial situation. The powers of the Special Investigative Committee shall be defined at the time of its appointment by the University Judicial Council. Both the students who bring a charge and those accused shall submit to the Vice President for Student Affairs the names of persons within the SMU community, who are not involved in the incident, to serve on the Special Investigative Committee. The office of the Vice President for Student Affairs shall appoint a fifth member to the Committee and shall select one of the five as chairperson. The Special Investigative Committee will act in an advisory capacity to the appropriate judiciary hearing board to which the case is assigned. Any of the parties involved may petition the University Judicial Council for the establishment of a Special Investigative Committee and the Council shall determine its necessity.

SECTION THREE

I. FILING PROCEDURES

1. **Interviewing/Investigation:** A written formal complaint may be filed with the University through the Office of Student Life. None of the University's discretion may be exercised. A University Judicial Officer will investigate alleged Code violations when they occur on or off campus and interview participants/witnesses as needed. Failure to cooperate with the investigation (e.g. failure to meet and/or communicate with the Judicial Officer) will require the Officer to make a decision on the assignment of the case without the benefit of the accused's or witness's testimony. In addition, a student who refuses to schedule a meeting with a judicial officer when requested to do so or who fails to appear at an appointment may be charged with "Failure to Respond", a violation of the Student Code.

2. **Assignment of Case:** If a University Judicial Officer determines that it is probable that a rule has been violated, he/she shall assign cases to the relevant hearing boards described in section two.

3. **As a general policy, cases are assigned to Level I Boards if they fit one or more of the following criteria:** (1) the alleged offense is of narrow impact and (2) the alleged offense relates to rules established by residential or student organizations, or (3) the alleged offense, although major, is inappropriate for one of the Level I hearing boards.

4. **As a general policy, cases are assigned to one of the Level II hearing boards if they fit one or more of the following criteria:** (1) the alleged offense is of major impact, (2) the alleged offense has resulted in a substantial interference with the proceedings of the University, (3) the offenses are unacceptably repeated, or (4) the alleged offense caused an unacceptable infringement upon the personal or property rights of others.

5. **The University reserves the right to consider all violations of its student code in its judiciary as well as referring them to off-campus authorities.** The University recognizes that some violations may be handled concurrently by the University and the criminal justice system, including but not limited to felonies and misdemeanors. The University Judicial System is separate and distinct from the criminal court system; it only determines violations of its student code and imposes sanctions within the University community. As such, a concurrent action by both systems does not constitute double jeopardy.

6. **These criteria serve as guidelines, and the judgment of the Vice President for Student Affairs is the final determinant as to the University's response to any student behavior.**

7. **Cases of academic dishonesty and traffic citations are assigned to their respective boards of jurisdiction.**

8. **Notice of Violation:** Every effort will be made to comply with the time requirements outlined herein. However, the University community recognizes

III. THE FOLLOWING VIOLATIONS HAVE BEEN ESTABLISHED AND DEFINED BY SMU JUDICIARY:

Action Pending a Judicial Hearing: If behavior or activity endangers the safety of the student, a group or other a University Judicial Officer may impose such sanctions as he/she may deem appropriate pending a judicial hearing.

Administrative Hearings: A University Judicial Officer may choose to hold an "Administrative Hearing" in lieu of a board hearing at any time. Decisions reached in administrative hearings may be appealed in the same manner as board hearings.

Agreement Pending a Hearing: In a plea bargain agreement, the accused student waives her/his right to a hearing. A plea bargain agreement may not be appealed. All such agreements reached will be reviewed at the end of each semester by the University Judicial Council.

Level of Responsibility: A student may choose to plead responsible for a serious offense, with which he/she has been charged. In this case, the student may be offered a plea bargain agreement by the University Judicial Officer, an option of the Officer, if the student and the Officer can agree on the appropriate sanction(s). The scheduling of a hearing will not be held in absence of a plea bargain agreement, the accused student waives her/his right to a hearing. A plea bargain agreement may not be appealed. All such agreements reached will be reviewed at the end of each semester by the University Judicial Council.

Range of Witnesses: A minimum of 72 hours prior to the hearing, the accused student shall provide a list of those witnesses through whom he/she expects to testify. The accused student shall include a brief summary of the testimony that is anticipated to be given and a copy of all documents pertinent to the hearing. The University will attempt to notify all witnesses, including members of the student community that are to appear at the hearing.

University Judicial Officer: A University Judicial Officer is designated by the University Judicial Council. The University Judicial Officer shall be responsible for the administration of the University Judicial Board. The University Judicial Officer shall be responsible for the selection of the members of the University Judicial Board. The University Judicial Officer shall be responsible for the selection of the members of the University Judicial Board. The University Judicial Officer shall be responsible for the selection of the members of the University Judicial Board.

II. SERIOUS OFFENSE JUDICIAL PROCEDURES

The University Judicial Board is designed to provide a fair and equitable process for the resolution of serious offenses. The University Judicial Board shall be responsible for the selection of the members of the University Judicial Board. The University Judicial Board shall be responsible for the selection of the members of the University Judicial Board. The University Judicial Board shall be responsible for the selection of the members of the University Judicial Board.

Serious Offense Judicial Board Pool

A Serious Offense Judicial Board Pool, consisting of a minimum of five each from the faculty, staff, and student body (junior, senior, or graduate standing), will be appointed by the President of the Faculty Senate, Vice President for Student Affairs, and the President of Students Association, respectively. A minimum of three additional members of the Serious Offense Judicial Board Pool will be chosen by the President of the University, from the faculty of the SMU School of Law. On a rotating basis, one of the law faculty will serve as Chair of each hearing board and one will serve on the Investigating Committee.

Every attempt will be made to ensure that members of the Pool will reflect the full diversity of the University. Members of the Serious Offense Judicial Board Pool will rotate between appointments to investigate or hear cases, and will constitute the six-member Serious Offense Judicial Hearing Board in each serious case. The Serious Offense Judicial Board Pool will receive special training in, but not limited to, investigative techniques, sexual assault and acquaintance rape education, victimization, and values clarification, as well as general training received by University Judicial Boards (See *Judicial Board Training Manual Table of Contents*, 1991). In no case may a member of the Pool serve on either the Investigating Committee or the Judicial Board without completion of the prescribed training program.

Refund of Tuition:
 An individual who is permanently expelled from the University will be permanently denied the privilege of re-enrollment. The University will not refund tuition, fees, room and board charges for the semester of expulsion. The University will not refund tuition, fees, room and board charges for the semester of expulsion.

Expulsion:
 An individual who is expelled from the University will be denied the privilege of re-enrollment. The University will not refund tuition, fees, room and board charges for the semester of expulsion. The University will not refund tuition, fees, room and board charges for the semester of expulsion.

Academic Transcripts:
 A disciplinary action and effective dates are recorded on the student's academic transcript. The notation is removed three years after graduation. If the student is readmitted to the University, the notation is removed from the transcript.

Residence Halls:
 A student who is expelled from the University will be denied the privilege of re-enrollment. The University will not refund tuition, fees, room and board charges for the semester of expulsion. The University will not refund tuition, fees, room and board charges for the semester of expulsion.

Financial Aid:
 A student who is expelled from the University will be denied the privilege of re-enrollment. The University will not refund tuition, fees, room and board charges for the semester of expulsion. The University will not refund tuition, fees, room and board charges for the semester of expulsion.

Restitution:
 An individual or group will be required to pay for damages to the person or institution for property that they destroy.

Restitution:
 An individual or group will be required to pay for damages to the person or institution for property that they destroy.

Restitution:
 An individual or group will be required to pay for damages to the person or institution for property that they destroy.



G. Creative Discipline:
 The objective of this penalty is education and rehabilitation. The penalty selected will be commensurate with the offense.

Judicial Reproof:
 The individual or group will be given formal notice by the judicial officer that they have violated the Student Code/University Policy. If the individual or group is found guilty of a further offense, that case will be considered more seriously.

Disciplinary Violation (DV) Transcript Record:
 If nature of the offense so warrants, the Hearing Board will record an individual's violation on his/her academic transcript. The notation will remain for the time he/she is enrolled at the University, and for three years following his/her graduation. If the student leaves the University before graduation, the notation is removed three years after the anticipated date of graduation from the University.

Notification of Parents/National Organization Authorizing Body:
 Students found responsible for violation of the Student Code of Conduct may be required to inform their parents of their involvement in the policy violation unless the student has declared financial independence to the University Registrar. The University determines financial independence by the Internal Revenue Code and assumes that all undergraduate students are dependent unless the student provides a written statement to the University Registrar and proof of financial independence. It is so necessary that his/her parents call the designated University staff member to verify that they have been informed. Whenever a student is found responsible for a Level II or SOJB judicial violation, the Dean of Student Life Office will automatically inform the parents, in writing, of the violation and sanctions. The Dean of Student Life Office will ask the Director of Student Activities to notify a group's national organization or the appropriate University authorizing body of the group's involvement in the policy violation.

K. Suspension of Privilege:
 An individual or group will lose privileges that allow them to participate in specific activities, use specific facilities, or exercise specific privileges.

ALCOHOL POLICY AND SANCTIONS

Any violation of the alcohol policy will be subject to the following minimum disciplinary sanctions:

First Offense
 1. The student will be referred to the Office of Alcohol and Drug Abuse Prevention. Duration of the relationship with the office will be assessed. Students may be assigned to community service as assigned by the Office of Alcohol and Drug Abuse Prevention.

Second Offense
 1. The student will be referred to the Office of Alcohol and Drug Abuse Prevention. Duration of the relationship with this office will be assessed. Students may be assigned to community service as assigned by the Office of Alcohol and Drug Abuse Prevention.

Third Offense
 1. The student will be referred to the Office of Alcohol and Drug Abuse Prevention. Duration of the relationship with this office will be assessed. Students may be assigned to community service as assigned by the Office of Alcohol and Drug Abuse Prevention.

In all offenses, depending upon the surrounding circumstances, additional sanctions may be assigned as determined in a judicial hearing.

*Fines in the 1992-93 school year were \$35 for a first offense, \$65 for a second offense, and \$125 for a third offense. The fines are established by the Dean of Student Life in consultation with the President of the Student Government.

**Community service hours in the 1991-92 school year are 12 hours for the second offense and 24 hours for the third offense.

V. PROBATED PENALTIES

An individual or group's penalty may be probated (not enforced). Probation terms, i.e., conditions of the probation and its duration, will be set by the hearing board which imposed the sanction. If a succeeding hearing board finds the student responsible for violating the terms of probation during the period set up by the preceding hearing board, the probation must be lifted and the previously imposed probated sanction enforced. In addition, further penalties may be imposed. In no case may a student have more than one probated sanction.

VI. CONDUCT OF THE HEARING

Quorum-Level One and Two

All members of the hearing board shall be present throughout the hearing. If less than the required number are present at the opening of the

hearing, the hearing shall be postponed until a full board can be convened. These requirements shall be waived if a majority of the board members, once a quorum has been established, should be present. If a hearing should need to be adjourned for a period of more than 30 days or permanently, the hearing board members may be replaced by a new hearing board by majority vote. A failure to vote shall be treated as a not guilty vote.

Quorum - Level II
 The Level II Judicial Board (a chairperson and two members) shall be present throughout the hearing. Only members who have been present throughout the hearing shall be treated as a not guilty vote.

Quorum-Level III
 At least four members, including at least one student, one faculty member, and one administrator, shall be present throughout a disciplinary hearing. At least two members, including at least two faculty members, one administrator shall be present throughout an Honor Council hearing. Only members who have been present throughout the hearing may vote and all determinations shall be by majority vote. A failure to vote shall be treated as a not guilty vote. On the question of guilt or innocence, a tie vote shall be treated as a not guilty vote.

Disqualification
 Any member of the hearing board, upon considering any challenges from the accused regarding his/her impartiality, may withdraw voluntarily. In such cases, the accused may waive the quorum and the hearing proceed. If the accused chooses not to waive the quorum, the next person in rotation shall serve on that board and the hearing will be rescheduled.

Commencement
 No hearing shall begin until at least 72 hours have elapsed from the day of service of notice on the accused. This period may be waived at the mutual agreement of the accused and the University Judicial Officer. Notice will have been considered served if it was mailed from the University Post Office in the Hughes-Trigg Student Center at least 96 hours before the day of the hearing. The student's local address on file with the University Registrar. Such notice is not required to be sent certified or registered mail.

Decorum
 The chairperson of the hearing board shall maintain order for the proper conduct of the hearing. When necessary, the chair may expel disruptive individuals or adjourn the hearing to a later time to assure the full development of the facts in a calm, deliberate setting.

3. If a case originates at the Level II and involves a Level II offense, the case will remain a part of the student record until destroyed. This information is used to answer recommendation forms where questions regarding disciplinary action are asked.

The information will be released to requesting agencies in compliance with the Buckley Amendment (The Family Education Rights and Privacy Act of 1974 as amended).

II. APPEALS

An accused who has been found responsible should have the right to request an appellate review. Such a written request must be received in the main Student Life Office within 72 hours of the student's receipt of the written decision of the original hearing board. A quorum of the University Judicial Council, which has participated in the training provided to all University Judicial Board Pool members, shall sit as the appellate body. In no case may a member of the University Judicial Council sit to hear the appeal if s/he has completed this training. The Accused may request an appeal on the following grounds:

1. Clearly erroneous findings of fact;
2. Significant procedural irregularities which denied the accused a fair hearing;
3. Substantial new relevant evidence not available at the time of the hearing;
4. Evidence presented at the hearing for a finding of responsibility clearly insufficient;
5. Evidence of offense sufficient, but sanction unreasonably harsh.

Only in a case of clear miscarriage of justice shall an appeal be granted. The appellate body shall base its decision to accept or deny the appeal based solely on the student's written request for an appellate review and the written findings of fact developed by the University Judicial Officer in consultation with the hearing chairperson, and the decision of the original hearing board. The standard of proof is responsible by a preponderance of the evidence.

If the accused student is appealing a Level II hearing board decision on the basis of "Clearly erroneous findings of fact," the appellate board will have the following additional information for consideration:

- a. **Fact Statement:** A statement of the facts that were presented at the original hearing will be prepared by a Judicial Officer who may consult with the Chairperson of the original hearing board to do so.
- b. **Disputed Fact Statement:** The Fact Statement will be made available for review to the accused and the complainant at the Office of Student Life. At that time either or both may prepare a Disputed Fact Statement setting forth any facts which he or she believes were omitted from the Fact Statement. A Judicial Officer

in preparation of the Disputed Fact Statement(s) at the participation of the Chairperson of the hearing board. The Disputed Fact Statement(s) will be signed by the Judicial Officer, the accused and the complainant. The Disputed Fact Statement(s) will be prepared by the Student Life Office and the Disputed Fact Statement(s) will be distributed to both sides of the appeal.

After the parties' statements are concluded, the appeals board will deliberate and render its decision in writing, as did the original hearing board.

Option 1: If the University Judicial Council accepts the appeal, and the original hearing board was a Serious Offense Hearing Board, the Complainant and Accused will be allowed to present an oral statement to the appeals board. If the hearing was held by a Level I Judicial Hearing Board, the Complainant and Accused may choose to present an oral statement to the appeals board. The amount of time allowed for each statement will be determined by the University Judicial Council.

Determination of Appeal: The University Judicial Council may dismiss the case because there were substantial irregularities as well as irreparable denial of the student a fair hearing. If the case was presented to a panel or dismissed or remand for clearly erroneous findings of fact or finding of facts clearly insufficient to support the case. Moreover, it may be remanded to the original hearing board if there is substantial new relevant evidence that was not available at the time of the hearing.

The University Judicial Council serves as a board of final appeal for Level II and Serious Offense Judicial Hearing boards.

Appeal of Level I Hearing Board: A Level I hearing board may be appealed by the accused. A representative appellate board of Level II members will include the Chairperson and two Level II Board members. Said members are to sit in the same manner as described in the procedure for constituting a Level II hearing board. A Level II appellate Board serves as a board of final appeal for appeals of Level I hearing boards.

Traffic Appeal Board: The Traffic Appeals Board will hear cases involving appeal of citations from the Traffic and Safety Office. Appeals must be made to the Chair of the Board, through the Traffic and Safety Office, within 15 days after issuance of the citation. This is the only appeal granted concerning disputes of fact with the citation.

Appeal of Level II Hearing

All cases heard by Level II hearing boards may be appealed by the accused student or student organization to the University Judicial Council. All

appeals are reviewed for determination by at least a quorum of Judicial Council members. The University Judicial Council serves as a board of final appeal for appeals originating from Level II boards.

Appeal of Serious Offense Judicial Board Hearing

Appeals of cases heard by Serious Offense Judicial Boards may be appealed by the accused student or student organization to the University Judicial Council. Appeals are reviewed for determination by at least a quorum of the University Judicial Council. The University Judicial Council serves as a board of final appeal for appeals originating from Serious Offense Judicial Boards.

Appeal of Honor Council Hearings

All requests for appeal of the hearing board's decision shall be submitted to the All University Judicial Council in writing no later than three class days after the hearing. Requests must set out detailed reasons for the appeal. The hearing board shall submit a response to the appeal to the All University Judicial Council. For this purpose, a quorum of the All University Judicial Council shall convene a closed informal hearing within a timely manner to discuss the merits of the appeal. The standard of appellate review is very stringent and only in cases of a clear miscarriage of justice shall an appeal be granted.

The All University Judicial Council may dismiss the case due to such procedural irregularities as will forever deny the student a fair hearing, or grant the appeal and remand for a de novo hearing, with a new hearing board, for insufficient evidence, significant procedural irregularity, or substantial new evidence.

III. REHEARINGS

At the urging of the accused or upon presentation of significant new evidence, the Dean of Student Life, after consultation with the chair of the board, and the chair of the University Judicial Council, may order a case to be reheard. The rehearing will be at the same level as the original hearing. After such a rehearing, the accused shall be entitled to the same rights of appeal as in any case.

**THE HONOR COUNCIL
OF
SOUTHERN METHODIST UNIVERSITY**

Intellectual integrity and academic honesty are fundamental to the process of learning and evaluating academic performance, and maintaining the responsibility of all members of an educational institution. The cultivation of personal standards of honesty and integrity is a goal of education in all the disciplines of the University.

The faculty has the responsibility of encouraging and maintaining an atmosphere of academic honesty by being certain that students are aware of the rules of it, that they understand the regulations defining it, and that they know the penalties for departing from it. The faculty should, as far as is reasonably possible, assist students in avoiding the temptation to cheat. Faculty must be certain that permitting dishonesty is not open to personal choice. A professor or instructor who is unwilling to act upon offenses is an accessory with the student offender in deteriorating the integrity of the University.

Students must share the responsibility for creating and maintaining an atmosphere of honesty and integrity. Students should be aware that personal experience in completing assigned work is essential to learning. Permitting others to prepare their work, using published or unpublished summaries as a substitute for studying required materials, or giving or receiving unauthorized assistance in the preparation of work to be submitted are directly contrary to the honest process of learning. Students who are aware that others in a course are cheating or otherwise acting dishonestly have the responsibility to inform the professor and/or bring an accusation to the Honor Council.

Students and faculty must mutually share the knowledge that any dishonest practices permitted will make it more difficult for the honest students to be evaluated and graded fairly, and will damage the integrity of the whole University. Students should recognize that with their own interest, and their integrity as individuals, suffer if they condone dishonesty in others.

The Constitution of The Honor Council of Southern Methodist University

PREAMBLE AND DEFINITIONS

We, the students of Southern Methodist University, with the approval of the Provost and the Dean of Student Life, establish the Honor Council to uphold the standards of academic integrity which are punishable under the Code include, but are not limited to the following:

Cheating

Intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise.¹

Fabrication

Intentional and unauthorized falsification or invention of any information or citation in an academic exercise.²

Labeling a student as being "dishonest" which can be a legitimate sanction, however, is not normally imposed for a simple act of negligence (e.g., typographical error resulting in a misspelled source) but only for an act with requisite intent. "Intent" is a question of fact. A student who copies long passages from a book without acknowledgment cannot expect to convince the decision maker that the omission was merely "negligent." Also, requiring a showing of intent is not to be confused with excluding students who claim they were unaware of the rules. Such ignorance is not a valid defense. Ignorance of one has done (e.g., inadvertently omitting a footnote) is to be distinguished from knowingly doing something while ignorant of a rule.

¹The term "academic exercise" includes all forms of work submitted for credit or honors at the University, as well as materials submitted to other institutions or organizations for evaluation or publication.

²For example, a writer should not reproduce a quotation found in a book review and indicate that quotation was obtained from the book itself. Likewise, it would be improper to analyze one sample in a laboratory experiment and covertly "invent" data based on that single experiment for three more required analyses.

Southern Methodist University, with the approval of the Provost and the Dean of Student Life, establish the Honor Council to uphold the standards of academic integrity which are punishable under the Code include, but are not limited to the following:

Intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise.¹

Intentional and unauthorized falsification or invention of any information or citation in an academic exercise.²

Labeling a student as being "dishonest" which can be a legitimate sanction, however, is not normally imposed for a simple act of negligence (e.g., typographical error resulting in a misspelled source) but only for an act with requisite intent. "Intent" is a question of fact. A student who copies long passages from a book without acknowledgment cannot expect to convince the decision maker that the omission was merely "negligent." Also, requiring a showing of intent is not to be confused with excluding students who claim they were unaware of the rules. Such ignorance is not a valid defense. Ignorance of one has done (e.g., inadvertently omitting a footnote) is to be distinguished from knowingly doing something while ignorant of a rule.

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²For example, a writer should not reproduce a quotation found in a book review and indicate that quotation was obtained from the book itself. Likewise, it would be improper to analyze one sample in a laboratory experiment and covertly "invent" data based on that single experiment for three more required analyses.



Intentionally or knowingly facilitating or attempting to help another to violate the Honor Code provisions.

Intentionally or knowingly representing the words or ideas of another as one's own in any academic exercise.

Intentionally or knowingly impeding the investigation of the Honor Council, lying to the Council, or in any way failing to cooperate with the Council.

ARTICLE I JURISDICTION, SCOPE OF APPLICATION, AND AMENDMENT

Section 1: The Honor Council shall oversee the academic conduct of all undergraduate and graduate students who are enrolled in the Schools of Law or Theology of Southern Methodist University.

Section 2: Ratification of this Constitution shall be by majority vote of the Student Senate, the Faculty Senate and the Student Life.

Section 3: Amendments may be proposed by a student senator, faculty member, or by petition of at least ten percent of the student body. Passage shall require a majority vote of the Student Senate, the Faculty Senate, and the approval of the Provost and the Dean of Student Life.

¹For example, one who provided term papers or examinations to other students while knowing or having reason to know that such materials would be used in violation of the Honor Code would be responsible for "facilitating academic dishonesty."

²The University subscribes to the statement on plagiarism which appears on page six of William Watt's *An American Historic* (1955):

The general principles for all honest writing can be summarized briefly. Acknowledge indebtedness:

1. Whenever you quote another person's actual words.
2. Whenever you use another person's idea, opinion or theory, even if it is completely paraphrased in your own words.
3. Whenever you borrow facts, statistics or other illustrative material--unless the information is common knowledge.

Plagiarism also encompasses the notions of citing quotations and materials from secondary sources that were not directly consulted in the preparation of the student's work, and copying the organizational and argumentational structure of a work without acknowledging its author.

ARTICLE II - HONOR COUNCIL

Section 1: Membership. If possible, the Honor Council shall be composed of three members appointed as follows:

- Four first-year students
- Five sophomore students
- Six junior students
- Seven senior students
- Four graduate students
- Five members of the Faculty Senate and appointed by the Provost

Section 2: Authority. The Honor Council has the following powers and responsibilities:

- To develop its own procedures, subject to approval by the Provost, Dean of Student Life, and Vice President for Legal Affairs, for the efficient and timely compliance with the standards of the Honor Council's jurisdiction;
- To serve on and officiate in Article IV of this constitution;
- To advise and coordinate with faculty and administrative officers on matters relating to academic integrity standards, policies, and procedures;
- To foster and promote programs alerting students to the importance of academic integrity and the penalties for its violation;
- To issue an annual report to the campus community, to include a statistical review of the nature, volume and disposition of charges heard, academic integrity standards, policies, and procedures, including recommendations for appropriate changes;
- Any additional duties or responsibilities delegated by the Provost or Dean of Student Life.

ARTICLE III - PREHEARING PROCEDURES

Section 1: Faculty Disposition of a Suspected Honor Violation

A faculty member who suspects that a student has committed an act of academic dishonesty may take either or both of the following courses of action:

*The Provost will select faculty members designated in advance by the Faculty Senate. Although selection may be made on a case by case rotation basis, the Provost should retain discretion to make selections which will insure representation of appropriate academic disciplines, as necessary in each case.

Section 2: Notification of Suspected Student and Pre-hearing Procedures

- A person who suspects an Honor Code violation shall notify the Dean of the Honor Council (hereafter referred to as "the President") of the alleged act in writing on the standard form established for that purpose. The form is appended as Appendix B.
- The President or the President's designee shall immediately hand deliver or send by certified mail written notice of charges to the accused student, and shall also send the written notice of charges to the Dean of Students.
- The President shall appoint an investigator who will collect information relevant to the case and write a summary report to be used at the hearing. The investigator must deliver the summary report and copies of all written evidence and exhibits which will be used at the hearing to the Vice President of the Honor Council with a copy to the Dean of Student Life at least three days before the hearing.
- The President shall request the Registrar to place a hold on the accused's transcript until the case has reached a final disposition.

*Certified mail will be considered delivered to the student if it is sent to the most recent address provided by the student to the Registrar, even if delivery is refused or the letter is unclaimed.

(c) The President shall convene a hearing Board, composed of four students and one faculty member, within a reasonable period of time but not earlier than ten days after the accused receives notice of the allegation.

Section 3: Advising Accused Student

(a) The Vice President of the Honor Council or his/her designate (hereafter referred to as the Vice President) shall serve as liaison to the accused student. The Vice President shall document every attempt by phone and mail to contact the student to schedule a meeting to review the Honor Council procedures. It is the student's prerogative whether to attend this meeting. At the meeting, the Vice President will inform the student of the charges, and copies of the Honor Code, the Honor Council Constitution, and the Hearing Procedure. The Vice President will describe the hearing procedures to the accused and answer questions. The Vice President will also provide a copy of the investigator's summary report to the student and all written evidence or exhibits to be used in the case at least three days before the hearing. The Vice President shall inform the student of the hearing date, time, and place. Training for the Vice President shall be provided by the Dean of Student Life.

(b) The Vice President shall inform the student that he or she may bring one person from the SMU community and his or her parents. Parents and other community support persons are for moral support only and may not participate in the hearing unless called upon as a witness.

ARTICLE IV - HEARING RULES AND PROCEDURES

SECTION 1: General Hearing Rules

(a) The President or his/her designate shall act as the non-voting presiding officer of the hearing.

(b) The accused may challenge any board member's eligibility to sit on the panel; however, the hearing board by majority vote, will have the final decision regarding the panelist's eligibility.

(c) Hearings will be closed to the public, except for the accused student's parents, the community support person accompanying the accused student, and Honor Council members attending. The accused student may request an open hearing which may be held at the discretion of the President. Open hearings will waive all rights to confidentiality.

*"Ten days" shall be counted as class days. Exam days, holidays, and summer vacation days are not included. Hearing boards ordinarily will not convene during these times.

(d) Any person, including the accused student, who disrupts a hearing or who fails to adhere to the rulings of the President may be excluded from the proceeding.

(e) All proceedings are confidential. Violations of confidentiality will result in a board member's possible judicial action.

(f) In accusations involving more than one student, the President will determine whether separate hearings will be held. In a single hearing held, the accused student may be assigned to testify with other(s) out of the hearing room. Guilt, innocence, and penalties will be assigned separately.

(g) If the accused withdraws from a proceeding, the hearing, the Honor Council retains jurisdiction to render a finding of guilt and apply sanctions.

Section 2: Hearing Procedures

(a) A hearing board will be comprised of four students and one faculty Honor Council member. For a hearing to commence, the complainant or a statement by him or her, and the investigator must be present. The accused does not have to be present for the case to proceed. Training for hearing board members will be jointly planned and implemented by the faculty advisor and the Dean of Student Life.

(b) Prospective witnesses, other than the complainant and the accused student, shall be excluded from the hearing during the testimony of other witnesses.

(c) Formal rules of evidence shall not be applicable in the hearing. Unduly repetitious or irrelevant evidence may be excluded. Circumstantial evidence and hearsay are admissible.

(d) Accused students shall be accorded an opportunity to question the complainant and those witnesses who testify for the complainant at the hearing.

(e) In like manner, the complainant shall be accorded an opportunity to question the accused student and those witnesses who testify for the accused student at the hearing.

(f) The burden of proof shall be upon the complainant, who must establish the guilt of the accused student by clear and convincing evidence.

*Hearing board members may discuss the case issues in general with other Honor Council members at their regular meeting for purposes of training, but no identifying information may be discussed.

- (g) All witnesses, the witness panel deliberations. Honor Council members in training, if allowed to deliberate but may not contribute to the decision of the board.
- (h) A majority of five votes will be necessary for a verdict of guilty to enter. Any vote in favor of the accused and the board will discontinue the charge.
- (i) If a student is found guilty of an Honor Code violation, the President will inform the accused of any previous Honor Code or Judicial Code violations. The hearing board will determine the sanctions to apply (see Article V., Section 3, below).
- (j) A written statement of reasons for finding a student responsible or not responsible for an offense and the sanctions imposed will be provided by the President or his/her designee. A copy of this statement, called a Hearing Summary, must be signed by the student and the President and given to the accused in person or sent via certified mail if the accused is not present. The decision of the hearing board will be available to the accused and accuser(s) no earlier than 24 hours after the decision has been reached.

ARTICLE VI - PENALTIES

Section 1: The recommended minimum penalty for a violation of the Honor Code shall be an Honor Violation (HV) and a probated suspension from the University for the remainder of the student's academic career. The suspension will be invoked following a finding of guilt of an Honor Code violation or responsibility for a Level II judicial offense. The Honor Council shall authorize the University Registrar to place an H.V. on the transcript. The H.V. shall remain on the student's transcript for three years after graduation or expected date of graduation. It shall be removed from the transcript. Although it is presumed that a guilty verdict would result in assignment of a grade of "F", the faculty member retains complete discretion to award a grade for the course he or she deems appropriate.

Section 2: In lieu of, or in addition to, the above recommended Honor Violation, the following penalties may be given:

- (a) suspension from the University for a term to be set by the hearing board (during which, credit gained at another institution cannot be transferred back to SMU);
- (b) expulsion from the University.

Section 3: The criteria on which penalties are based include but are not limited to:

- (a) truthfulness and cooperation in the investigation and hearing;
- (b) premeditation and seriousness of the offense;

- (c) previous conviction by the University Honor Council or Judicial Council;
- (d) harassment of the complainant or any witness.

Section 4: For a period of one year, no student with an H. V. on the transcript will be permitted to represent the University in any extracurricular activity, or run for or hold office in any recognized student organization, including, but not limited to, participating as a member of an athletic team, intercollegiate performances conducted under University auspices, serving as a member of the Mustang Band, a varsity team, an officer of a sorority or fraternity, a member of the Student Senate, a member of the Student Foundation or in similar capacities. If a student so sanctioned fail to remove themselves from such activities voluntarily, the Honor Council will contact the relevant student or administrative officials to force such action. In exceptional situations, this penalty may be waived at the discretion of the hearing board.

Section 5: For a period of one year, no student with an H. V. on his or her record shall be entitled to a scholarship based on any factor other than need.

ARTICLE VI - APPEALS

Section 1: Grounds for appeal are the following:

- (a) Substantial new relevant evidence not available at the time of the original hearing;
- (b) Significant procedural irregularities which denied the student a fair hearing;

Section 2: Only the accused student has the right to appeal.

Section 3: All requests for appeal of the hearing board's decision shall be submitted to the All University Judicial Council in writing no later than three class days after the hearing. Requests must set out detailed reasons for the appeal. The hearing board shall submit a response to the appeal to the All University Judicial Council. For this purpose, a quorum of the All University Judicial Council shall be two faculty, two students, and one administrator. The Council shall convene a closed informal hearing within a timely manner to discuss the merits of the appeal. The standard of appellate review is very stringent and only in cases of a clear miscarriage of justice shall an appeal be granted.

Section 4: The All University Judicial Council may dismiss the case due to such procedural irregularities as will forever deny the student a fair hearing, or grant the appeal and demand for a *de novo* hearing, with a new hearing board, for insufficient evidence, significant procedural irregularity, or substantial new evidence.

ARTICLE I - STUDENT CONDUCT

Section 1: All correspondence with the student and records of board decisions and all correspondence will be kept permanently in the Honor Council file. All records will also be maintained in the permanent file in the Dean of Student Life Office, in accordance with policies established for maintaining judicial records.

Section 2: If a student is found not guilty, the Honor Council president will expunge identifying information from the case file in the Honor Council Office.

The code was derived in part from Kibler, W., Nuss, E., Patterson, B., and Pavela, G., *Academic Integrity and Student Development: Legal Issues, Policy Issues* (College Administration Publications, Inc., 1988).

